



## AGENDA COMMON COUNCIL

**Tuesday, February 5, 2013**

**To immediately follow the 6:30 p.m. Committee of the Whole meeting  
Common Council Chambers, 224 East Jefferson Street**

Mayor Robert Miller  
Robert Prailes, Alderman, 1<sup>st</sup> District  
Edward Johnson, Alderman, 1<sup>st</sup> District  
Peter Hintz, Alderman, 2<sup>nd</sup> District  
Ruth Dawidziak, Alderman, 2<sup>nd</sup> District  
Tom Vos, Council President and Alderman, 3<sup>rd</sup> District  
Steve Rauch, Alderman, 3<sup>rd</sup> District  
Katie Simenson, Alderman, 4<sup>th</sup> District  
Tom Preusker, Alderman, 4<sup>th</sup> District

### Student Representatives

Cullen Vos, Burlington High School  
Alexa Aguirre, Burlington High School

1. Roll Call
2. Pledge of Allegiance to the Flag.
3. Citizen Comments.
4. Chamber of Commerce Representative.
5. Approval of the Common Council minutes for January 15, 2013. (*S. Rauch*)
6. Letters and Communications: (*K. Simenson*)
  - A. Correspondence from Alderman Johnson regarding his absence from the February 5 meetings.
7. Reports by Aldermanic Representatives and Department Heads.
8. Reports 1-4: (*T. Preusker*)
  - Report 1 – Community Development Authority minutes, August 14, 2012
  - Report 2 – Park Board minutes, November 15, 2012
  - Report 3 – Burlington Housing Authority minutes, December 20, 2012
  - Report 4 - Committee of the Whole minutes, January 15, 2013
9. Payment of Vouchers. (*R. Prailes*)
10. Licenses and Permits. (*E. Johnson*)
11. Appointments and Nominations: (*P. Hintz*)

12. Public Hearings: None

13. **RESOLUTIONS:**

- A. Resolution 4593(44) to authorize fee assessments for Weights and Measures license holders for July1, 2011 through June 30, 2012. This item was discussed at the January 15, 2013 Committee of the Whole meeting. *(R. Dawidziak)*
- B. Resolution 4594(45) to approve Contract Change Order #1 for Wastewater Treatment Plant Upgrades and Improvements in the amount of \$0. This item was discussed at the January 15, 2013 Committee of the Whole meeting. *(T. Vos)*
- C. Resolution 4595(46) to consider a market revaluation in 2013 for \$34,000 and a four year valuation maintenance agreement with Accurate Appraisal in the amount of \$44,500 per year. This item was discussed at the January 15, 2013 Committee of the Whole meeting. *(S. Rauch)*

14. **ORDINANCES:**

- A. Ordinance 1960(14) to amend the Racine County Multi-Jurisdictional Comprehensive Plan for 200 Bridge Street from Commercial to High-Density Residential zoning. This item was discussed at the January 15, 2013 Committee of the Whole meeting. *(K. Simenson)*

15. **MOTIONS:**

None

16. **ADJOURN INTO CLOSED SESSION** *(T. Preusker)*

- 1. Wis. Stats 19.85(1)(c), considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.

- To discuss the 2013-2014 LAW contract.

17. **RECONVENE INTO OPEN SESSION** *(R. Prailes)*

- 1. Consideration on recommendations from the City Council.

16. **ADJOURNMENT** *(E. Johnson)*

*Note: If you are disabled and have accessibility needs or need information interpreted for you, please call the City Clerk's Office at 262-342-1161 at least 24 hours prior to the meeting.*



## CITY OF BURLINGTON

**Administration Department**  
300 N. Pine Street, Burlington, WI, 53105  
(262) 342-1161 – (262) 763-3474 fax  
[www.burlington-wi.gov](http://www.burlington-wi.gov)

<b>Common Council Agenda Item Number: 6A</b>	<b>Date:</b> February 5, 2013
<b>Submitted By:</b> Alderman Ed Johnson	<b>Subject:</b> Communications

**Details:**

Communication A – Alderman Ed Johnson will be unable to attend the February 5, 2013 Committee of the Whole and Common Council meetings.

**Financial Remarks:**

None.

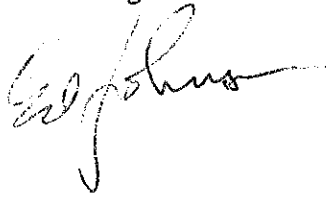
**Executive Action:**

Staff recommends that the Council accept this communication at the February 5, 2013 Common Council meeting.

TO: Mayor Bob Miller  
Clerk Diahann Halback

FROM: Edward Johnson  
Alderman Dist 1

This is to inform you that I will not be at the February 5, 2013 Committee of the Whole or the Common Council meeting.

A handwritten signature in black ink, appearing to read "Ed Johnson", written in a cursive style.



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<b>Common Council Agenda Item Number: 5</b>	<b>Date:</b> February 5, 2013
<b>Submitted By:</b> Megan Watkins, Assistant to the Administrator	<b>Subject:</b> Meeting Minutes

**Details:**

Attached please find the minutes from January 18, 2013 Common Council meeting. Staff recommends approval of these minutes.

**Options & Alternatives:**

N/A

**Financial Remarks:**

None.

**Executive Action:**

Staff recommends that the Common Council approve these minutes at the February 5, 2013 Common Council meeting.



**City of Burlington  
Official Minutes  
Common Council  
Robert Miller, Mayor  
Diahnn Halbach, City Clerk  
January 15, 2013**

**1. Call to Order - Roll Call**

Mayor Bob Miller called the meeting to order at 7:45 p.m. starting with roll call. Aldermen present: Bob Prailes, Ed Johnson, Peter Hintz, Ruth Dawidziak, Tom Vos, Steve Rauch, Katie Simenson and Tom Preusker. Students present: Cullen Vos. Student Alexa Aguirre was excused.

Also present: City Attorney John Bjelajac, City Administrator Kevin Lahner, Fire Chief Richard Lodle, Police Chief Peter Nimmer, Public Works Director Craig Workman, Public Works Supervisor Dan Jensen, Treasurer Steve DeQuaker, Tom Foht of Kapur Engineering and Ryan Cardinal of Kapur Engineering.

**2. Pledge of Allegiance**

Mayor Miller led the council, staff and audience in the Pledge of Allegiance.

**3. Citizen's Comments**

None

**4. Chamber of Commerce Report**

None

**5. Approval of Common Council Minutes for January 2, 2013**

A motion was made by Preusker with a second by Dawidziak to approve the Common Council minutes of January 2, 2013. With all in favor, the motion carried.

**6. Letters and Communications**

None.

**7. Reports by Aldermanic Representatives and Department Heads**

Preusker stated the Airport Committee received complaints regarding the condition of the airport runway after the storm in December. He stated the airport is working to stay on top of accumulating snow to avoid future problems.

Administrator Lahner stated there was a pedestrian fatality on S. Pine Street near Kwik Trip on January 11. He stated staff is looking to evaluate options with pedestrian crossing measures in that area. Vos stated he would like to have the pedestrian crossing by the hospital upgraded as it is hard to see when people are crossing at certain times of the day.

**8. Reports 1-2**

A motion to approve Reports 1-2 was made by Prailes with a second by Johnson. With all in favor, the motion carried.

**9. Payment of Vouchers**

A motion was made by Johnson with a second by Hintz to approve vouchers, pre-pays and reimbursements in the amount of \$232,629.44. Roll Call Aye: Prailes, Johnson, Hintz, Dawidziak, Vos, Rauch, Simenson and Preusker. Nay: None. Motion carried 8-0.

**10. Licenses and Permits**

A motion was made by Hintz with a second by Vos to approve the licenses as presented. With all in favor, the motion carried.

**11. Appointments and Nominations**

A motion to approve Appointments A and B was made by Dawidziak with a second by Hintz. With all in favor, the motion carried.

**12. Public Hearings**

- A. **A Public Hearing to hear comments and concerns from the public regarding an amendment to the Racine County Multi-Jurisdictional Comprehensive Plan for property located at 200 Bridge Street to amend the zoning from Commercial to High-Density Residential.**

The mayor declared the public hearing open at 7:53 p.m.

There were no public comments. A motion was made by Vos with a second by Preusker to close the hearing. With all in favor, the hearing closed at 7:54 p.m.

**13. Resolutions**

- A. **Resolution 4588(39) "A resolution to award the bid from Wisconsin Kenworth for a truck chassis in the amount of \$104,182; from Bruce Municipal Equipment for vector truck components in the amount of \$237,961; and approve a lease to own proposal from Bankcorp at 2.15% for sixty months."**

A request for a second reading and a motion to approve was made by Rauch with a second by Hintz.

Simenson questioned what the City is receiving for interest on investments. Steve DeQuaker stated it is approximately .006 to .008 percent. Simenson stated she would rather see the City use the money they have to pay for the equipment outright instead of paying interest on a lease. Lahner responded that paying for the equipment outright would reduce the Equipment Replacement Fund and potentially impact the General Fund. He further stated the plan was to spread the payment over five years to keep as much in the Equipment Replacement Fund for emergency items that may come up.

Cullen Vos questioned if the current vector truck could be sold to recoup the some of the cost. Steve DeQuaker stated a trade in of the current vehicle is part of the agreement.

Roll Call Aye: Prailes, Johnson, Hintz, Dawidziak, Vos, Rauch, Simenson and Preusker. Nay: None. Motion carried 8-0.

**B. Resolution 4590(41) “A resolution to approve Task Order Number Ninety-Two with Kapur & Associates to complete the monitoring, groundwater sampling, and preparation of the annual report for the Municipal Landfill in the amount of \$48,876”**

A request for a second reading and a motion to approve was made by Simenson with a second by Hintz. Roll Call Aye: Prailes, Johnson, Hintz, Dawidziak, Vos, Rauch, Simenson and Preusker. Nay: None. Motion carried 8-0.

**C. Resolution 4591(42) “A resolution to consider an agreement between the City of Burlington, the Town of Burlington, the Burlington Rescue Squad and McGrath Consulting Group, Inc. for a Fire and EMS Greater Cooperative Opportunities Study”**

A request for a second reading and a motion to approve was made by Prailes with a second by Vos. Roll Call Aye: Prailes, Johnson, Hintz, Dawidziak, Vos, Rauch, Simenson and Preusker. Nay: None. Motion carried 8-0.

**D. Resolution 4592(43) “A resolution to accept a bid proposal from Miller Bradford and Risberg, Inc. for rental of two wheel-loaders in the amount of \$1,214.58 per month for a period of five years”**

A request for a second reading and a motion to approve was made by Johnson with a second by Rauch. Roll Call Aye: Prailes, Johnson, Hintz, Dawidziak, Vos, Rauch, Simenson and Preusker. Nay: None. Motion carried 8-0.

**14. Ordinances**

None

**15. Motions**

None

**16. Adjourn into Closed Session**

**Wis. Stats 19.85(1)(c), considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.**

A motion was made by Hintz with a second by Dawidziak to adjourn into closed session at 8:08 p.m. Roll Call Aye: Prailes, Johnson, Hintz, Dawidziak, Vos, Rauch, Preusker and Simenson. Nay: None. Motion carried 8-0.



**17. Reconvene Into Open Session**

A motion was made by Dawidziak with a second by Johnson to reconvene into open session. With all in favor the motion carried.

**18. Recommendation from Closed Session**

A motion was made by Johnson with a second by Rauch to approve a promotion and pay grade change for Megan Watkins. Roll Call Aye: Prailes, Johnson, Hintz, Dawidziak, Vos, Rauch, Preusker and Simenson. Nay: None. Motion carried 8-0.

**19. Adjourn**

A motion was made by Vos with a second by Simenson to adjourn the meeting. With all in favor, the meeting adjourned at 8:45 p.m.

Minutes respectfully submitted by:



Recording Secretary

Megan E. Watkins

Assistant to the Administrator



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<b>Common Council Agenda Item Number: 8</b>	<b>Date:</b> February 5, 2013
<b>Submitted By:</b> City Staff	<b>Subject:</b> Reports 1-4

**Details:**

Attached please find the following reports:

- Report 1 – Community Development Authority minutes, August 14, 2012
- Report 2 – Park Board minutes, November 15, 2012
- Report 3 – Burlington Housing Authority minutes, December 20, 2012
- Report 4 - Committee of the Whole minutes, January 15, 2013

**Options & Alternatives:**

N/A

**Financial Remarks:**

None.

**Executive Action:**

Staff recommends that the Council accept these reports at the February 5, 2013 Common Council meeting.

## **COMMUNITY DEVELOPMENT AUTHORITY**

**August 14, 2012**

**5:30 p.m.**

**Council Chambers**

**224 East Jefferson Street**

### **1. ROLL CALL**

The following commissioners were in attendance: Mayor Bob Miller, Bil Scherrer, Jim Spiegelhoff, Jack Eckola, Tom Wiemer; Excused: Judie Lemieux.

Also in attendance: City Administrator Kevin Lahner and City Attorney John Bjelajac.

### **2. APPROVAL OF MINUTES FROM APRIL 4, 2012**

A motion to approve the minutes from April 4, 2012 was made by Eckola with a second by Spiegelhoff. With all in favor, the motion carried.

### **3. CITIZEN COMMENTS**

None

### **4. REVIEW AND CONSIDERATION FOR RESOLUTION 108 "A RESOLUTION TO APPROVE A REVOLVING LOAN FUND LOAN TO TREND SETTERS OF BURLINGTON, LTD"**

- Chairman Scherrer introduced Resolution 108 to the CDA for consideration.
- Brian Gottschalk of Racine County Economic Development Corporation (RCEDC) explained that the RCEDC Loan Committee reviewed and approved the loan application received from Trend Setters on August 13. Gottschalk further stated Trend Setters previously received a Façade Grant and part of the requirement of the grant is to use the proceeds toward paying the loan.
- Lahner stated the façade improvement project was approved by the Historic Preservation Commission.
- There were no further comments.

A motion was made by Eckola with a second by Wiemer to approve Resolution 108 contingent on final approval by RCEDC's Loan Committee with a waiver of the collateral assignment of life insurance requirement. Roll Call Aye: Scherrer, Miller, Hintz, Spiegelhoff, Wiemer, Eckola; Nay: None; Motion carried 6-0.

### **5. ADJOURNMENT**

A motion was made by Hintz with a second by Spiegelhoff to adjourn the meeting. With all in favor, the meeting adjourned at 5:35 p.m.

\_\_\_\_\_  
Recording Secretary  
Megan E. Watkins  
Assistant to the City Administrator



**CITY OF BURLINGTON PARK BOARD MINUTES**

**THURSDAY, NOVEMBER 15, 2012**

**2200 S. Pine Street, Burlington, WI 53105**

Chairman Darrel Eisenhardt, Commissioners Clay Brandt, Ruth DeLay, Tom Follis, Peter Turke, Jon Schultz, Alderman Bob Prailes, DPW Supervisor Dan Jensen, P.E.

**Chairman Darrel Eisenhardt called the meeting to order at 6:30 P.M.**

**Roll Call:**

**Present:** Commissioners Clay Brandt, Ruth DeLay, Peter Turke, Jon Schultz, Alderman Bob Prailes, DPW Supervisor Dan Jensen and Chairman Darrel Eisenhardt. Commissioner Tom Follis arrived at 6:35 P.M.

**Approval October 18, 2012 Minutes:**

Chairman Eisenhardt entertained a motion to approve the October 18, 2012 Minutes. Motion to approve made by Alderman Prailes. Seconded by Commissioner Turke. All voted aye. Motion carried.

**Citizens Comments:**

None

**Aldermanic Report:**

Alderman Prailes had nothing to report, but would be speaking regarding Bushnell Soccer fields under Projects for 2013.

**DPW Supervisor Report:**

DPW Supervisor presented the Park Development Fund Balances. Revenues and Expenses were discussed from the sheet provided by Steve DeQuaker, Treasurer. After all grant monies are received and the \$25,000 City budgeted amount is deposited after the first of the year, the fund balance will be approximately \$139,000.

**New Business:**

**Fencing Reimbursement -Burlington Historical Society at Wehmhoff- Jucker Square (By Log Cabin):** Mr. Dennis Tully, Mr. Roger Bieneman and Mr. Donald VandeSande were present to ask the Park Board to reimburse the Historical Society for \$2730.00, paid to Kresken Fence for installing a new split rail fence around the Log Cabin at Wehmhoff Square. The fence was in disrepair and sections had fallen apart. The Historical Society sought bids to have it replaced, with Kresken being the lowest bidder. They thought it best to have the new fence completed prior to cold weather.

Mr. Tully stated the only money the Historical Society receives is through donations, and there was no operating budget. After some discussion, the Park Board was all in agreement that the fence added to the beauty of the park which is located on City Park land.

Chairman Eisenhardt entertained a motion to help out the Historical Society since the fence was on park property and it benefited the City by replacing the fence. Commissioner Schultz motioned to approve payment in the amount of \$2730.00 to the Historical Society as presented. Seconded by Commissioner DeLay. All voted aye, motion carried. The check should be sent to John Smith at Talmer Bank made out to the Burlington Historical Society in the amount of \$2730.00. Deb Rintamaki will check with Steve DeQuaker, Treasurer to determine if the funds can be paid from the Wehmhoff Funds or if they have to come out the Park Board Funds.

#### **Old Business:**

**Review and Update Park Board Policy Book:** This item will be placed on the January 17, 2013 Agenda for discussion.

**Discuss Projects for 2013:** The Park Board reviewed the Projects from the Comprehensive Outdoor Recreation Plan 2010 and reprioritized projects according to importance to the Park Board members. Also added as a priority one (1) was Bushnell Park Soccer fields and parking.

The Commissioners thought perhaps some of the more expensive projects could be covered through grants. Alderman Prailes will contact Blake Thiesen of Schreiber and Anderson to invite him to the January 17, 2013 Park Board Meeting to discuss grant applications in further detail. All items were prioritized, and the updated listing is attached to the Park Board Minutes, and will be included with January Park Board Agenda items.

Alderman Prailes, Chairman Eisenhardt and Mr. Sandy Cowen presented a master plan for Bushnell Park to increase parking and add soccer fields at Bushnell Park. Also included in the plan (although still needing Racine County approval) was converting the hardball diamond to a soccer area. The number of teams has more than doubled in a few years, and there is a need in the community to provide additional space not only for games, but practice as well.

The Master Plan consisting of several Phases, planned out over approximately five to six years was presented by Sandy Cowan. A preliminary drawing of Phase I was presented, at a total cost of approximately (one hundred ten thousand) \$110, 00.00.

Various groups involved in soccer, including Kiwanis, Burlington High School and the Youth Soccer Club would be donating \$25,000 towards Phase I. The gentlemen were hoping the Park Board would donate \$50,000.00 towards Phase I of the project.

Various Soccer groups have been in meetings with Racine County, including the City of Burlington, and the preliminaries have been discussed. Estimates from Reesman's Excavating and Wanasek Corporation have been received, and both groups have indicated they would donate the equipment usage, and only charge for the labor. The total scope of the project estimated to be almost one million dollars.

Parking would increase from 134 to 398, although parking is not included in Phase 1. After lengthy discussion, the Park Board was in agreement that the concept was a good idea, but thought perhaps

Racine County would be willing to donate money, eliminating the need for \$50,000.00 from the Park Board.

Discussions regarding water and drainage issues were a concern, due to lack of cost analysis for these items, in addition to future funding sources. Although preliminary costs were calculated, the Park Board felt they would like to see definite approval from the County and approved commitment for funding for Phase 1.

Commissioner Follis motioned to support Phase I of the Bushnell Soccer Field and to support the Phase I project financially with the amount to be determined at the January 2013 Park Board meeting, with an amount not to exceed \$50,000.00. Seconded by Commissioner Turke. All voted aye, motion carried. Chairman Eisenhardt and Alderman Prailes abstained from voting.

#### **Discuss Baseball fees for 2013:**

The Commissioners discussed increasing the current baseball fee of \$25.00, which had not increased in over 15 years. After some discussion, it was determined to increase the fees to \$35.00 for 2013. It was also decided to discuss baseball and other fees in detail in 2013 for the 2014 season.

Dan Jensen presented the City's costs of maintaining the baseball and soccer fields throughout the year. This report included mowing, utilities, water, making up the fields, garbage collection and cleaning supplies. Total cost of \$60,237.05, with average of \$430.27, per time, per field of City costs.

Chairman Eisenhardt entertained a motion to approve increasing the baseball fees from \$25.00, per game, to \$35.00, per game. Motion to approve made by Chairman Eisenhardt. Seconded by Commissioner Follis. All voted aye, motion carried.

#### **Other Items:**

The High School representatives for the Park Board have been chosen by Bob Miller, Mayor. They will be attending after the first of the year. They are Kiya White, Greg Miller and Haley Jurecki.

There will be no December meeting, unless it is necessary to hold a special meeting due time restraints for the Bushnell Park Soccer Project. Next regular meeting will be January 17, 2013.

There being no further items for discussion, Chairman Eisenhardt entertained a motion to adjourn. Motion to adjourn made by Commissioner Schultz. Seconded by Commissioner Follis. All voted aye and Chairman Eisenhardt adjourned the meeting at 9:15 P.M.

Minutes Respectfully Submitted By:



Deb Rintamaki

Department of Public Works

**City of Burlington Housing Authority  
Riverview Manor  
December 20, 2012**

**The regular monthly meeting of the City of Burlington Housing Authority was held on Thursday, December 20<sup>th</sup>, 2012 , 6:00 P.M. at Riverview Manor. The meeting was called to order by Chairman Lapp.**

**COMMISSIONERS PRESENT: Chairman Lapp, Vice-Chairman Stubley, Secretary Heck, Commissioner Iselin, Commissioner Stoehr and Resident Manager, Dorothy Henning.**

**Minutes from the November 15<sup>th</sup>. meeting were reviewed and approved by a motion by Stubley, seconded by Stoehr, motion carried unanimously.**

**FINANCIAL REPORT:**

**Reserve Account balances as of November 30, 2012**

**(See statement balance sheet)**

**OCCUPANCY REPORT:**

**Manager Henning reported 21 on the waiting list for 1 bedroom units and 3 for 2 bedroom units.**

**BUILDING AND MAINTENANCE:**

**Manager Henning reported the need to update the CNA report for the City of Burlington Housing Authority before continuing with the tax credit application. She will contact Vickie Holland affiliated with Dimension Development for further information regarding the cost of this report before board.approved.**

**COMMUNICATION**

**Due to the inclement weather, Pat Romenesko, CPA was unable to attend the meeting to review the audit with board members. Kevin Duffy, representing Way to Save Burlington did not attend the meeting also due to bad weather.**

**Copies of the monthly operating statements, bills and bank statements were dispersed and reviewed by board members**

**NEW BUSINESS**

**UNFINISHED BUSINESS**

## **ADJOURNMENT**

**There being no further business, motion to adjourn was made by Stublely, seconded by Stoehr and carried unanimously. Meeting adjourned at 6:50 P.M. The next monthly meeting has been tentatively scheduled for January 17, 2013**

  
Ralph Heck, Secretary






## CITY OF BURLINGTON

### Finance Department

300 N. Pine Street, Burlington, WI 53105  
Phone: (262) 342-1170 Fax: (262) 342-1178  
www.burlington-wi.gov

<b>Common Council Agenda Item Number: 9</b>	<b>Date:</b> February 5, 2013
<b>Submitted By:</b> Steve DeQuaker, Treasurer 	<b>Subject:</b> Prepays and Vouchers

#### Details:

Attached please find the Prepays and Vouchers list for bills accrued through February 5, 2013:

Total Prepays:	\$4,208,611.62
Total Vouchers:	\$599,677.07
Reimbursements:	\$799.53
 Grand Total:	 <u><u>\$4,809,088.22</u></u>

**Options & Alternatives:** Approve expenditures as presented or alter purchasing procedures.

#### Financial Remarks: 5 Largest Disbursements on Prepays and Vouchers

- 1) Burlington Area School District –BASD Walworth & Racine County January Tax Settlement \$2,652,203.97
- 2) Racine County Treasurer –January Tax Settlement \$961,175.92
- 3) Gateway - Walworth & Racine County January Tax Settlement \$381,233.63
- 4) Staab Construction Corp – Phase II WWTP Upgrades and Improvements Project \$353,701.15
- 5) Memorial Hospital Corp – Memorial Hospital Bond – Payment #1 \$70,000.00

#### Executive Action:

Staff recommends that the Common Council accept these Prepays and Vouchers in the amount of \$4,809,088.22 at the February 5, 2013 Council meeting.

**For Council Approval February 5, 2013**

Prepays:	01/11/13	\$4,185,534.01
	01/18/13	\$12,515.14
	01/25/13	<u>\$10,562.47</u>
<b>Total Prepays</b>		<b>\$4,208,611.62</b>

Vouchers:	02/05/13	\$599,677.07
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Reimbursements:	01/11/13	\$732.09
	01/25/13	<u>\$67.44</u>
		<b>\$799.53</b>

<b>GRAND TOTAL</b>		<b><u><u>\$4,809,088.22</u></u></b>
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GL Acct No	Vendor	Vendor Name	Description	Invoice No	Inv Date	Amount	Period	
100-414199-000	INTEREST ON TAXES PP & REAL ES							
	4831 ATWELL, LLOYD		refund of interest charged 2012 tax bill	2012	01/09/2013	10.87	12/12	PD
	5204 WALTZ, MICHAEL AND		refund of interest charged on 2012 tax bi	2012	01/09/2013	25.77	12/12	PD
						36.64 *		
100-434326-000	VERIZON WIRELESS							
	602 Verizon Wireless Network		Refund of Duplicate Payment Check 027	02712730	12/19/2012	9,421.34	12/12	PD
100-444412-000	PARKING VIOLATIONS							
	603 SCHILDT, MARY		REFUND TAX INTERCEPT	010813	01/08/2013	25.00	01/13	PD
100-454521-001	BOND FEES							
	7366 RACINE CO T & M COURT		Aguirre-Leon, Joaquin V934331-6	V934331-6	12/16/2012	200.00	12/12	PD
	7511 GENOA CITY POLICE DEPT		Callender, Jeremy RE: 120231/1200841	CALLENDER	12/24/2012	109.00	12/12	PD
						309.00 *		
Total 100-454521						309.00		
100-515132-225	ADMIN - TELEPHONE							
	7343 AT & T		AT & T ADMIN 262 R59-7549 674 8	262R5975491212*	12/28/2012	241.37	12/12	PD
100-515132-330	ADMIN - INSVC TRAINING & TRAV							
	7840 EIASEW		1 & 2 Family Electrical Code Update	032813	01/09/2013	80.00	01/13	PD
100-515132-372	ADMIN BLDG INSP - AUTO EXPENSE							
	4264 VOYAGER FLEET SYSTEMS INC		Voyager Acct. 869297630 Bldg Insp	869297630301	01/01/2013	39.54	12/12	PD
Total ADMINISTRATOR						360.91		
100-515140-157	Inservice Training							
	3912 UW-GREEN BAY		UW GREENBAY- DIAHNN HALBACH	2012REG	01/11/2013	459.00	01/13	PD
100-515140-324	CLERK - MEMBERSHIP DUES							
	3515 WMCA		WMCA ANNUAL DUES HALBACH	2013DH	01/09/2013	50.00	01/13	PD
Total CITY CLERK						509.00		
100-515141-225	FINANCE - TELEPHONE							
	7343 AT & T		AT & T FINANCE 262 R59-7549 674 8	262R5975491212*	12/28/2012	144.82	12/12	PD
Total FINANCE						144.82		
100-515142-330	ELECTIONS - TRAVEL							
	5232 WMCA DISTRICT V		WMCA DISTRICT V TRAINING SESSIC	020613	01/09/2013	27.00	01/13	PD
Total ELECTIONS						27.00		
100-525211-220	POLICE - UTILITY SERVICES							
	3330 WE ENERGIES		1461-190-073 Gas 224 E Jefferson St	14611900731212	12/19/2012	884.22	12/12	PD
	3330 WE ENERGIES		5843-681-877 224 E Jefferson Electric	58436818771212	12/19/2012	2,013.52	12/12	PD

PD = Fully Paid Invoice PR = Partially Paid Invoice

prepaid  
1-11-2013

1

GL Acct No	Vendor	Vendor Name	Description	Invoice No	Inv Date	Amount	Period	
						2,897.74 *		
100-525211-225	POLICE - TELEPHONE							
	7343 AT & T		AT & T POLICE 262 R59-7549 674 8	262R5975491212*	12/28/2012	386.19	12/12	PD
100-525211-240	POLICE - FUEL, OIL							
	4264 VOYAGER FLEET SYSTEMS INC		Voyager Acct. 869297630 Police Dept	869297630301	01/01/2013	3,510.22	12/12	PD
Total POLICE DEPT.						6,794.15		
100-525220-240	FIRE - FUEL, OIL, LUBRICANTS							
	4264 VOYAGER FLEET SYSTEMS INC		Voyager Acct. 869297630 Fire Dept	869297630301	01/01/2013	314.83	12/12	PD
Total FIRE DEPT.						314.83		
100-525231-330	BLDG INSP - TRAVEL							
	5469 SEWBIA		Uniform Dwelling Code Update	012313	01/09/2013	80.00	01/13	PD
Total BUILDING INSP.						80.00		
100-535321-240	STREETS - FUEL, OIL & LUBRI							
	4264 VOYAGER FLEET SYSTEMS INC		Voyager Acct. 869297630 Street Dept	869297630301	01/01/2013	2,419.79	12/12	PD
Total STREET ADMINISTRATION						2,419.79		
100-555551-161	PARKS - UNEMPLOYMENT							
	5922 UNEMPLOYMENT INSURANCE		UNEMPLOYMENT 692108-000-2	4678125	12/31/2012	896.00	12/12	PD
100-555551-220	PARKS - UTILITIES							
	3330 WE ENERGIES		0635-112-551 Bushnell Soccer Club	06351125511212	01/01/2013	19.30	12/12	PD
100-555551-240	PARKS - FUEL, OIL, LUBRICANTS							
	4264 VOYAGER FLEET SYSTEMS INC		Voyager Acct. 869297630 Parks Dept	869297630301	01/01/2013	728.02	12/12	PD
Total PARKS						1,643.32		
100-565643-399	Town Annexation RevenueSharing							
	7982 TOWN OF BURLINGTON		TOWN OF BURLINGTON REVENUE S	010813	01/08/2013	55,071.32	01/13	PD
Total 100-565643						55,071.32		
100-575710-297	GARBAGE- CONTRACT SVCS-RECYC							
	5917 Advanced Disposal - Muskego		Advanced Disposal Recycle	C60001055275	12/31/2012	12,252.04	12/12	PD
	5917 Advanced Disposal - Muskego		RIVERVIEW MANOR RECYCLE	C60001055285	12/31/2012	75.34	12/12	PD

GL Acct No	Vendor	Vendor Name	Description	Invoice No	Inv Date	Amount	Period	
						12,327.38	*	
100-575710-298	GARBAGE - CONTRACT SVCS PICKUP							
	5917	Advanced Disposal - Muskego	Advanced Disposal Trash	C60001055275	12/31/2012	31,657.27	12/12	PD
	5917	Advanced Disposal - Muskego	RIVERVIEW MANOR TRASH	C60001055285	12/31/2012	206.40	12/12	PD
						31,863.67	*	
Total GARBAGE COLLECTION						44,191.05		
Total GENERAL FUND						121,348.17		
251-555511-225	TELEPHONE							
	7343	AT & T	AT & T LIBRARY 262 R59-7549 674 8	262R5975491212*	12/28/2012	193.09	12/12	PD
Total FUND EXPENSES						193.09		
Total LIBRARY OPERATIONS FUND						193.09		
621-575740-220	WWTP-ELECTRIC							
	3330	WE ENERGIES	6268-292-660 Shiloh Lift Station	62682926601212	12/27/2012	45.09	12/12	PD
621-575740-240	FUEL, OIL AND LUBRICANTS							
	4264	VOYAGER FLEET SYSTEMS INC	Voyager Acct. 869297630 WWTP	869297630301	01/01/2013	816.53	12/12	PD
621-575740-248	PLANT OPERATION							
	5817	Advanced Disposal - Muskego	Advanced Disposal Wastewater	C60001055284	12/31/2012	62.30	12/12	PD
621-575740-249	LABORATORY							
	8332	COMDATA	Roundy's WWTP Account RH230	M30016444	01/01/2012	156.96	12/12	PD
Total WASTEWATER FUND EXPENSES						1,080.88		
Total WASTEWATER OPERATIONS FUND						1,080.88		
622-506230-000	SUPPLIES							
	3330	WE ENERGIES	1438-804-919 WELL #7	14388049191212	12/20/2012	37.36	12/12	PD
	3330	WE ENERGIES	1473-005-365 508 Sheldon St	14730053651212	12/26/2012	137.53	12/12	PD
						174.89	*	
Total 622-506230						174.89		
622-509210-000	OFFICE SUPPLY							
	5934	TIME WARNER CABLE-MILW	TIME WARNER CABLE WATER	700401601 01/13	01/02/2013	63.96	01/13	PD
Total 622-509210						63.96		

GL Acct No	Vendor	Vendor Name	Description	Invoice No	Inv Date	Amount	Period	
622-509330-000	TRANSPORTATION-SUPPLIES							
	4264	VOYAGER FLEET SYSTEMS INC	Voyager Acct. 868297630 Water Dept	869297630301	01/01/2013	588.49	12/12	PD
Total 622-509330						588.49		
622-509350-000	GENERAL PLANT-SUPPLIES							
	3330	WE ENERGIES	5654-338-916 508 Sheldon St	56543389181212	12/28/2012	57.31	12/12	PD
	3330	WE ENERGIES	9263-626-892 Water Dept 508 Sheldon	92636268921212	12/26/2012	58.63	12/12	PD
						115.94	*	
Total 622-509350						115.94		
Total WATER UTILITY FUND						943.28		
623-575740-200	FUEL FOR RESALE							
	6929	SIERRA PETROLEUM CO, INC.	SIERRA PETRO AV GAS 100LL	65133	01/04/2013	33,576.95	01/13	PD
	6929	SIERRA PETROLEUM CO, INC.	SIERRA PETRO JET FUEL	65204	01/08/2013	26,038.08	01/13	PD
						59,615.03	*	
623-575740-225	TELEPHONE							
	4655	PACIFIC TELEMAGEMENT SERVIC	PTS - AIRPORT PAYPHONE	475807	12/19/2012	78.00	12/12	PD
	7343	AT & T	AT & T AIRPORT 262 757-0907 307 4	26275709071212	12/25/2012	58.43	12/12	PD
						136.43	*	
Total 623-575740						59,751.46		
Total AIRPORT FUND						59,751.46		
864-212001	REFUNDS PAYABLE							
	508	KETTERHAGEN, DANIEL & MARY	PROPERTY TAX REFUND	0033674	01/03/2013	99.64	01/13	PD
	555	BURLINGTON AREA SCHOOL DIST.	BASD Walworth Co Jan Tax Settlement	010713	01/07/2013	393.68	01/13	PD
	1264	HOLEWINSKI, MICHAEL & YOLANDA	PROPERTY TAX REFUND	0036833	01/07/2013	132.58	01/13	PD
	1267	WENZEL, JESSICA & JAMES	PROPERTY TAX REFUND	0035794	01/03/2013	4.75	01/13	PD
	3875	WALWORTH COUNTY TREASURER	WALWORTH COUNTY TAX SETTLEM	010713	01/07/2013	145.20	01/13	PD
	4354	GATEWAY - KENOSHA CAMPUS	Gateway Jan tax settlement for Walwortl	010713	01/07/2013	56.59	01/13	PD
	4627	ROMO, RAMIRO P & JOAN M	TAX REFUND 031928201015	0033905	12/27/2012	5.19	12/12	PD
	4649	LILE, STEVEN & SARAH	PROPERTY TAX REFUND	0036618	12/31/2012	5.70	12/12	PD
	4678	KRUEGER, DANIEL & LYNN	TAX REFUND - KRUEGER, D & L	0036641	12/27/2012	288.82	12/12	PD
	4689	TRAUGHBER, DAVID A & KERI A	TAX REFUND 031931200670	0035022	12/28/2012	5.27	12/12	PD
	4712	HOFFMAN, R SCOTT & MARILEE A	TAX REFUND 031931140430	0034804	12/28/2012	211.13	12/12	PD
	4758	KENDALL, JASON K & JODI L	TAX REFUND 031932520680	0036112	12/28/2012	6.25	12/12	PD
	4783	GORMAN, TIMOTHY J & DEBRA L	TAX REFUND 031932500500	0036034	12/29/2012	5.32	12/12	PD
	4841	KLEIN, MATTHIAS P & CAREY L	TAX REFUND 031932403000	0035857	12/27/2012	5.53	12/12	PD
	4883	NIETFELDT, ROBERT A & FRANCES	NIETFELDT TAX REFUND	0034269	12/28/2012	5.30	12/12	PD
	5780	KOCH, EDWARD & JEAN	KOCH TAX REFUND	0035649	12/28/2012	3.63	12/12	PD
	8054	DUMMER, THOMAS AND KELLY	DUMMER TAX REFUND	0033574	12/28/2012	111.13	12/12	PD
	8176	GRIESMAN, THOMAS & MARGO	TAX REFUND 031932400860	0035653	12/29/2012	5.56	12/12	PD
	7007	FIRKUS, JEFFREY P.	FIRKUS PROPERTY TAX REFUND	0036585	01/03/2013	6.27	01/13	PD
	7010	DWYER, MICHAEL & SUSAN	Dwyer Property Tax Refund	0034516	12/28/2012	5.72	12/12	PD
	7250	MIDDLECAMP, ANNE M.	TAX REFUND 031932047000	0035268	12/29/2012	6.47	12/12	PD

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	7338	KENNEDY, GERALD & JEANETTE	KENNEDY TAX REFUND	0036733	12/28/2012	14.46	12/12	PD
	7841	WEBSTER, DENNIS	property tax refund	0033264	12/27/2012	98.65	12/12	PD
	7861	BORCHARDT, JEFFREY & JODI	PROPERTY TAX REFUND	0036862	12/28/2012	2.96	12/12	PD
	7883	CRAYTON, CHAD & MINDY	TAX REFUND 031932580460	0036355	12/28/2012	5.33	12/12	PD
	7946	KLEVEN, GARY L	KLEVEN, TAX REFUND	0035042	01/02/2013	3.42	01/13	PD
	7951	UMNUS, EDWARD & CHRISTINE	UMNUS, TAX REFUND	0036238	12/28/2012	8.81	12/12	PD
	7959	SCHNEIDER, NICHOLAS & LAUREL	SCHNEIDER, TAX REFUND	0036631	12/31/2012	5.37	12/12	PD
	8025	MORAN, CAMERON	MORAN PROERTY TAX REFUND	0036526	12/28/2012	5.51	12/12	PD
	8228	SELLERS, CAROLYN J	PROPERTY TAX REFUND	0036429	12/27/2012	99.64	12/12	PD
	8247	ARNESON, JAMELL	PROPERTY TAX REFUND	0033287	12/31/2012	70.99	12/12	PD
	8298	COMPTON, PAUL & MARIA	COMPTON PROPERTY TAX REFUND	0036121	12/28/2012	5.09	12/12	PD
	8462	PHILLIPS, PAUL & AMY	PROPERTY TAX REFUND	0035542	12/28/2012	10.88	12/12	PD
	8469	STEVENS, LISA M	PROPERTY TAX REFUND	0035453	12/27/2012	6.40	12/12	PD
	8476	JURECKI, DENISE	PROPERTY TAX REFUND	0034042	12/31/2012	.67	12/12	PD
	8674	BEU, MARIA	PROPERTY TAX REFUND	0035715	12/28/2012	6.20	12/12	PD
	8675	BOUXA, CARL & ANNETTE	PROPERTY TAX REFUND	0034211	12/27/2012	.37	12/12	PD
	8676	BRZEZINSKI, ANDREW	PROPERTY TAX REFUND	0035415	12/28/2012	4.77	12/12	PD
	8677	BUSCH, BRETT & CAROL	PROPERTY TAX REFUND	0033717	12/27/2012	418.83	12/12	PD
	8678	CUCCIO, TONI MARIE	PROPERTY TAX REFUND	0034263	12/28/2012	7.00	12/12	PD
	8679	HAMM, TERRY & ROBIN	PROPERTY TAX REFUND	0033683	12/28/2012	99.64	12/12	PD
	8680	HOFFMAN, JASON & LAURA	PROPERTY TAX REFUND	0033752	12/28/2012	99.64	12/12	PD
	8681	KOLACINSKI, DEANNA	PROPERTY TAX REFUND	0036040	12/27/2012	5.04	12/12	PD
	8682	MILLER, JENNIFER	PROPERTY TAX REFUND	0034766	12/31/2012	4.97	12/12	PD
	8683	OTTER, KURT & JEANNE	PROPERTY TAX REFUND	0035776	12/28/2012	165.84	12/12	PD
	8684	PETERSON, SCOTT & MEGHAN	PROPERTY TAX REFUND	0034833	12/31/2012	4.64	12/12	PD
	8685	SATTER, THOMAS & TAMMY	PROPERTY TAX REFUND	0036436	12/27/2012	7.33	12/12	PD
	8686	SNYDER, JONATHAN	PROPERTY TAX REFUND	0035148	12/28/2012	649.83	12/12	PD
	8687	STROCKIS, RICHARD & DESIREE	PROPERTY TAX REFUND	0036401	12/28/2012	5.63	12/12	PD
	8688	VOGT, ADAM & MELISSA	PROPERTY TAX REFUND	0036637	01/02/2013	5.63	01/13	PD
	8689	WEITHAUS, CHRISTOPHER & GINA	PROPERTY TAX REFUND	0034734	12/27/2012	6.62	12/12	PD
						3,339.89	*	
864-243100	DUE TO COUNTY CURRENT LEVY							
	2520	RACINE COUNTY TREASURER	RA CO 2011 Jan. Tax Settlement	010713	01/07/2013	961,175.92	01/13	PD
864-246001	DUE TO SCHOOL CURRENT LEVY							
	555	BURLINGTON AREA SCHOOL DIST.	BASD Racine Co Jan Tax Settlement	010713	01/07/2013	2,651,810.29	01/13	PD
864-247000	DUE TO VTAE CURRENT LEVY							
	4354	GATEWAY - KENOSHA CAMPUS	Gateway Jan tax settlement for Ra Co	010713	01/07/2013	381,177.04	01/13	PD
Total TAX ROLL FUND						3,997,503.14		
875-232000	MUNICIPAL COURT DEP							
	604	ZIMMERMAN, TRACY	refund on payment on ticket	16.007685	12/28/2012	88.80	12/12	PD
	7140	ST OF WISC CONTROLLER'S OFFICE	ST OF WI CONTROLLER OFFICE DEC	DEC2012	01/09/2013	3,379.99	12/12	PD
	7141	RACINE COUNTY TREASURER	RA CO JAIL SURCHARGES	DEC2012	01/09/2013	807.20	12/12	PD
	7141	RACINE COUNTY TREASURER	RA CO DRIVER IMP SURCHARGES	DEC2012	01/09/2013	438.00	12/12	PD
						4,713.99	*	
Total MUNICIPAL COURT FUND						4,713.99		
Grand Total:						4,185,534.01		

GL Acct No	Vendor	Vendor Name	Description	Invoice No	Inv Date	Amount	Period
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Dated: \_\_\_\_\_

Motion for Approval by: \_\_\_\_\_

Motion Seconded by: \_\_\_\_\_



GL Acct No	Vendor	Vendor Name	Description	Invoice No	Inv Date	Amount	Period	
100-239006	LAW-VISION							
	4426	VISION INSURANCE PLAN OF AMER	Vision ins - Premium billing for Jan	122116	12/27/2012	833.25	01/13	PD
	4426	VISION INSURANCE PLAN OF AMER	Vision ins - Premium billing for Feb	123358	01/09/2013	795.15	01/13	PD
						1,628.40	*	
100-239007	LIFE INSURANCE							
	4062	MINNESOTA LIFE INSURANCE CO	MINNESOTA MUTUAL 2832L-G	FEB2013	01/14/2013	1,843.10	01/13	PD
100-515121-162	MUNI COURT-EAP SERVICE							
	5485	AURORA EAP	AURORA EAP COURT CLERK	8479	12/28/2012	8.74	01/13	PD
Total MUNICIPAL COURT						8.74		
100-515132-153	ADMIN - EBC							
	5090	EMPLOYEE BENEFITS CORPORATIO	Health Care FSA	636201	01/08/2013	105.23	01/13	PD
100-515132-162	ADMIN - EAP SERVICE							
	5485	AURORA EAP	AURORA EAP ADMIN-COUNCIL	8479	12/28/2012	114.32	01/13	PD
100-515132-225	ADMIN - TELEPHONE							
	7343	AT & T	AT & T 262 763-3474 163 6 ADMIN	26276334740113	01/04/2013	18.46	01/13	PD
100-515132-324	ADMIN - MEMBERSHIP DUES							
	3618	BIASEW	BIASEW P SCHERRER MEMBERSHIP	2013DUES	01/17/2013	50.00	01/13	PD
100-515132-330	ADMIN - INSVC TRAINING & TRAV							
	5830	AMAZON.COM/GE MONEY	Books - "Good to Great and the Social S	1-8848031-9536223	01/15/2013	105.84	01/13	PD
	5830	AMAZON.COM/GE MONEY	Books - "Why Some Companies Make It	1-9799268-6934642	12/19/2012	165.48	12/12	PD
						271.32	*	
Total ADMINISTRATOR						559.33		
100-515140-162	CLERK - EAP SERVICE							
	5485	AURORA EAP	AURORA EAP CITY CLERK	8479	12/28/2012	4.41	01/13	PD
Total CITY CLERK						4.41		
100-515141-162	FINANCE - EAP SERVICE							
	5485	AURORA EAP	AURORA EAP FINANCE	8479	12/28/2012	14.74	01/13	PD
100-515141-225	FINANCE - TELEPHONE							
	7343	AT & T	AT & T 262 763-3474 163 6 Finance	26276334740113	01/04/2013	18.46	01/13	PD
Total FINANCE						33.20		
100-515142-330	ELECTIONS - TRAVEL							
	5232	WMCA DISTRICT V	WMCA DISTRICT V TRAINING SESSK	020613CW	01/17/2013	27.00	01/13	PD
Total ELECTIONS						27.00		

GL Acct No	Vendor	Vendor Name	Description	Invoice No	Inv Date	Amount	Period	
100-525211-182	POLICE - EAP SERVICE							
5485	AURORA EAP		AURORA EAP POLICE	8479	12/28/2012	317.60	01/13	PD
100-525211-225	POLICE - TELEPHONE							
7343	AT & T		AT & T 262 763-3474 163 6 POLICE	26276334740113	01/04/2013	92.28	01/13	PD
Total POLICE DEPT.						409.88		
100-525220-182	FIRE - EAP SERVICE							
5485	AURORA EAP		AURORA EAP FIRE DEPT	8479	12/28/2012	35.28	01/13	PD
100-525220-225	FIRE - TELEPHONE							
7343	AT & T		AT & T 262 763-3474 163 6 FIRE	26276334740113	01/04/2013	73.83	01/13	PD
100-525220-298	FIRE- CONTRACT SERVICES							
8690	WI Dept of Safety and		Plan Review Fees for 2012	2012	01/15/2013	160.00	01/13	PD
Total FIRE DEPT.						269.11		
100-535321-162	STREETS - EAP SERVICE							
5485	AURORA EAP		AURORA EAP STREETS	8479	12/28/2012	80.70	01/13	PD
100-535321-220	STREETS - UTILITIES							
3330	WE ENERGIES		0688-843-174 830 Milw Ave	06888431740113	01/09/2013	468.48	12/12	PD
3330	WE ENERGIES		2019-198-266 TRAFFIC LIGHTS	20191982660113	01/09/2013	71.49	12/12	PD
3330	WE ENERGIES		7628-357-501 840 Milw Ave	76283575010113	01/08/2013	78.76	12/12	PD
						618.73	*	
100-535321-225	STREETS - TELEPHONE							
7343	AT & T		AT & T 262 763-3474 163 6 DPW	26276334740113	01/04/2013	36.91	01/13	PD
100-535321-261	STREETS - LIGHTING							
3330	WE ENERGIES		0088-492-988 Traffic Signal	00884929880113	01/08/2013	86.12	12/12	PD
3330	WE ENERGIES		2272-950-724 Garage	22729507240113	01/08/2013	146.75	12/12	PD
3330	WE ENERGIES		3073-922-427 Milw Ave Echo Lk	30739224270113	01/08/2013	9.37	12/12	PD
3330	WE ENERGIES		3277-994-067 Traffic Signal Controller	32779940670113	01/08/2013	57.89	12/12	PD
3330	WE ENERGIES		4067-122-145 PARKING LOT	40671221450113	01/08/2013	23.17	12/12	PD
3330	WE ENERGIES		5639-265-567 650 Milwaukee Ave	56392655670113	01/08/2013	248.97	12/12	PD
3330	WE ENERGIES		6438-309-692 Traffic Signal	64383096920113	01/10/2013	157.80	12/12	PD
3330	WE ENERGIES		6838-102-431 Traffic Signal	68381024310113	01/09/2013	384.25	12/12	PD
						1,094.32	*	
100-535321-350	STREETS - REP MAINT SUPPLIES							
1198	Richard, Steve		Reimbursement for mailbox	3124	01/11/2013	174.76	01/13	PD
Total STREET ADMINISTRATION						2,006.42		
100-555551-162	PARKS - EAP SERVICE							
5485	AURORA EAP		AURORA EAP PARKS	8479	12/28/2012	38.37	01/13	PD
100-555551-220	PARKS - UTILITIES							
3330	WE ENERGIES		0235-568-359 Concession Bldg	02355683590113	01/08/2013	51.09	12/12	PD
3330	WE ENERGIES		1486-453-053 Storage Garage	14864530530113	01/09/2013	18.18	12/12	PD
3330	WE ENERGIES		2625-548-774 Restrooms at Ballpark	26255487740113	01/08/2013	43.05	12/12	PD

GL Acct No	Vendor	Vendor Name	Description	Invoice No	Inv Date	Amount	Period	
	3330	WE ENERGIES	2672-334-997 Cabinet Parking Lot	26723349971213	01/08/2013	149.66	12/12	PD
	3330	WE ENERGIES	3406-030-405 732 Maryland Ave	34060304050113	01/08/2013	56.68	12/12	PD
	3330	WE ENERGIES	3832-053-838 225 Robert St	38320538380113	01/03/2013	11.67	12/12	PD
	3330	WE ENERGIES	4278-074-627 Baseball Scoreboard	42780746270113	01/08/2013	40.77	12/12	PD
	3330	WE ENERGIES	4447-370-241 Pavillion	44473702410113	01/08/2013	9.37	12/12	PD
	3330	WE ENERGIES	4484-977-713 Riverside Park	44849777130113	01/08/2013	60.10	12/12	PD
	3330	WE ENERGIES	5200-062-983 517 Congress St	52000629830113	01/08/2013	9.37	12/12	PD
	3330	WE ENERGIES	5276-292-324 Lighting for bike path	52762923240113	01/08/2013	30.26	12/12	PD
	3330	WE ENERGIES	7060-825-262 712 Maryland Ave	70608252620113	01/08/2013	9.37	12/12	PD
						489.57	*	
100-555551-244	PARKS - REPAIR MAINT EQUIPMENT							
	6116	JOHN DEERE LANDSCAPES / LESCO	LESCO DPW SUPPLIES	63540929	01/11/2013	179.56	01/13	PD
Total PARKS						707.50		
Total GENERAL FUND						7,496.09		
251-555511-162	EAP SERVICE							
	5485	AURORA EAP	AURORA EAP LIBRARY	8479	12/28/2012	211.68	01/13	PD
251-555511-247	REPAIR MAINTENANCE BUILDING							
	1951	MENARDS	MENARDS LIBRARY BLDG MAINT	11774	01/18/2013	13.20	12/12	PD
	2590	REINEMANS, INC.	REINEMANS LIBRARY SUPPLIES	1212REIN	01/18/2013	6.37	12/12	PD
						19.57	*	
251-555511-310	OFFICE SUPPLIES, POSTAGE							
	1010	DEMCO	DEMCO LIBRARY TECH SERVICE SU	4833501	01/17/2013	669.91	12/12	PD
	3635	RICHTER'S SENTRY FOODS	RICHTER FOODS LIBRARY SUPPLIES	1212SEN	01/18/2013	46.90	12/12	PD
						715.81	*	
251-555511-327	MATERIALS							
	300	BAKER & TAYLOR	BAKER & TAYLOR LIBRARY MATERIA	2027728885	01/17/2013	1,086.51	12/12	PD
	1290	GALE	GALE GROUP, LIBRARY LARGE PRIN	98151787	01/18/2013	283.39	12/12	PD
	4072	MICROMARKETING ASSOCIATES	MICROMARKETING LIBRARY MATERI	465942	01/18/2013	24.49	12/12	PD
	5630	AMAZON.COM/GE MONEY	AMAZON .COM LIBRARY MATERIALS	1212AMAZL1	01/17/2013	21.98	12/12	PD
	7607	MIDWEST TAPE, LLC	MIDWEST TAPE LIBRARY DVD'S & CI	90626353	01/18/2013	608.72	12/12	PD
	8307	PDR DISTRIBUTIONS, LLC	PDR Distribution Library ref materials	1212PDR	01/18/2013	59.95	12/12	PD
						2,085.04	*	
Total FUND EXPENSES						3,032.10		
Total LIBRARY OPERATIONS FUND						3,032.10		
501-514900-001	HEALTHY EMPLOYEE PARTNERSHIP							
	1058	Aurora QuickCare	Aurora QuickCare Flu Vouchers	1212V44	12/31/2012	75.00	12/12	PD
Total ADMINISTRATIVE						75.00		
Total SELF INSURANCE FUND						75.00		

GL Acct No	Vendor	Vendor Name	Description	Invoice No	Inv Date	Amount	Period	
621-575740-162	EAP SERVICE							
	5485 AURORA EAP		AURORA EAP WWTP	8479	12/28/2012	111.80	01/13	PD
621-575740-220	WWTP-ELECTRIC							
	3330 WE ENERGIES		7672-906-685 Lift Station 2224 S Milw	76729066850113	01/09/2013	259.95	12/12	PD
	3330 WE ENERGIES		8635-875-051 Krift Av 800 Ft S Industria	86358750510113	01/03/2013	155.12	12/12	PD
						415.07	*	
Total WASTEWATER FUND EXPENSES						526.87		
Total WASTEWATER OPERATIONS FUND						526.87		
622-509210-000	OFFICE SUPPLY							
	7343 AT & T		AT & T 262 763-3474 163 6 WATER	26276334740113	01/04/2013	36.91	01/13	PD
Total 622-509210						36.91		
622-509260-162	EAP SERVICE							
	5485 AURORA EAP		AURORA EAP WATER	8479	12/28/2012	49.86	01/13	PD
Total 622-509260						49.86		
Total WATER UTILITY FUND						86.77		
623-575740-220	ELECTRIC							
	3330 WE ENERGIES		2883-779-344 707 Airport Rd	28837793440113	01/08/2013	86.64	12/12	PD
	3330 WE ENERGIES		3243-871-135 Bleneman Road	32438711350113	01/08/2013	25.81	12/12	PD
	3330 WE ENERGIES		6069-094-440 Airport Runway Lights	60690944400113	01/08/2013	492.10	12/12	PD
	3330 WE ENERGIES		6280-861-972 Runway 29 Lighting	62808619720113	01/08/2013	10.85	12/12	PD
	3330 WE ENERGIES		6631-002-581 FUELING AREA	66310025810113	01/08/2013	95.43	12/12	PD
	3330 WE ENERGIES		7460-654-921 707 Airport Rd	74606549210113	01/08/2013	65.71	12/12	PD
	3330 WE ENERGIES		8044-510-981 HANGAR	80445109810113	01/08/2013	418.52	12/12	PD
	3330 WE ENERGIES		8460-785-002 Bleneman Rd Beacon	84607850020113	01/08/2013	36.60	12/12	PD
	3330 WE ENERGIES		8637-669-300 707 Airport Rd Office	86376693000113	01/08/2013	31.30	12/12	PD
						1,242.96	*	
623-575740-225	TELEPHONE							
	7343 AT & T		AT & T 262 763-3474 163 6 Airport	26276334740113	01/04/2013	55.35	01/13	PD
Total 623-575740						1,298.31		
Total AIRPORT FUND						1,298.31		

GL Acct No	Vendor	Vendor Name	Description	Invoice No	Inv Date	Amount	Period
Grand Total:						12,515.14	

Dated: \_\_\_\_\_

Motion for Approval by: \_\_\_\_\_

Motion Seconded by: \_\_\_\_\_

GL Acct No	Vendor	Vendor Name	Description	Invoice No	Inv Date	Amount	Period	
100-454521-001	BOND FEES							
2485	RACINE COUNTY CLERK OF COURT	Bond - Bartelt, Jack #11-2706	BARTELT	01/17/2013	285.00	01/13	PD	
2485	RACINE COUNTY CLERK OF COURT	Bond - Callender, Jeremy #12-4732	CALENDAR	01/17/2013	185.00	01/13	PD	
7368	RACINE CO T & M COURT	Johnson, Charles #13-336	13-336	01/11/2013	500.00	01/13	PD	
7508	KENOSHA MUNI COURT	KEISHA CLARK #12024982	CLARK	01/18/2013	10.00	01/13	PD	
8588	Village of Waterford Muni Ct	Bond: Tymus, Zachary #12-4087	TUMUS	01/18/2013	65.00	01/13	PD	
					1,045.00	*		
Total 100-454521					1,045.00			
100-515121-310	MUNI COURT - OFFICE SUPPLIES							
8127	BMO HARRIS BANK, N.A.	M&I Bank Walmart (split)	4292	01/13 01/15/2013	10.08	12/12	PD	
Total MUNICIPAL COURT					10.08			
100-515132-225	ADMIN - TELEPHONE							
7094	AT & T LONG DISTANCE	AT & T LONG DISTANCE ADMIN	829440291-12/12*	01/04/2013	79.66	12/12	PD	
100-515132-310	ADMIN - OFF SUPP-POSTAGE							
8127	BMO HARRIS BANK, N.A.	M&I Bank Walmart (split)	4292	01/13 01/15/2013	26.87	12/12	PD	
Total ADMINISTRATOR					106.53			
100-515140-310	CLERK - OFFICE SUPPLIES							
8127	BMO HARRIS BANK, N.A.	M&I Bank Walmart (split)	4292	01/13 01/15/2013	10.08	12/12	PD	
Total CITY CLERK					10.08			
100-515141-157	FINANCE - INSERVICE TRAINING							
8127	BMO HARRIS BANK, N.A.	M&I Bank Local Gov't	4238	01/15 01/15/2013	459.00	01/13	PD	
100-515141-225	FINANCE - TELEPHONE							
7094	AT & T LONG DISTANCE	AT & T LONG DISTANCE FINANCE	829440291-12/12*	01/04/2013	75.70	12/12	PD	
100-515141-310	FINANCE - OFFICE SUPP/POSTAGE							
8127	BMO HARRIS BANK, N.A.	M&I Bank Walmart (split)	4292	01/13 01/15/2013	20.15	12/12	PD	
100-515141-324	FINANCE - MEMBERSHIP DUES							
8127	BMO HARRIS BANK, N.A.	M&I Bank IL Gov't Fin Off Assoc	4238	01/15 01/15/2013	25.00	01/13	PD	
Total FINANCE					579.85			
100-525211-225	POLICE - TELEPHONE							
7094	AT & T LONG DISTANCE	AT & T LONG DISTANCE POLICE	829440291-12/12*	01/04/2013	102.64	12/12	PD	
100-525211-239	POLICE - EQUIPMENT NON CAPITAL							
8127	BMO HARRIS BANK, N.A.	M&I Bank Ribbons Express	4250	01/13 01/15/2013	535.87	12/12	PD	
100-525211-299	POLICE - SUNDRY CONTRACT							

prepaid  
1-25-2013

8127	BMO HARRIS BANK, N.A.	M& I Bank Walmart	4292	01/13	01/15/2013	7.40	12/12	PD
100-525211-310	POLICE - OFF SUPP-POSTAGE							
8127	BMO HARRIS BANK, N.A.	M& I Bank Gooseberries	0486	01/13	01/15/2013	542.87	12/12	PD
8127	BMO HARRIS BANK, N.A.	M& I Bank Best Buy	0486	01/13	01/15/2013	379.77	01/13	PD
8127	BMO HARRIS BANK, N.A.	M& I Bank Walmart	0486	01/13	01/15/2013	23.43	12/12	PD
8127	BMO HARRIS BANK, N.A.	M& I Bank Sentry	4250	01/13	01/15/2013	.89	01/13	PD
8127	BMO HARRIS BANK, N.A.	M& I Bank Walmart	4292	01/13	01/15/2013	14.80	01/13	PD
8127	BMO HARRIS BANK, N.A.	M& I Bank Walmart	4292	01/13	01/15/2013	5.55	12/12	PD
						967.31	*	
100-525211-330	POLICE - TRAVEL							
8127	BMO HARRIS BANK, N.A.	M& I Bank Castlewood Restaurant	1490	01/13	01/15/2013	8.04	01/13	PD
8127	BMO HARRIS BANK, N.A.	M& I Bank Kalahari	1490	01/13	01/15/2013	398.06	01/13	PD
8127	BMO HARRIS BANK, N.A.	M& I Bank Lucky Star	4250	01/13	01/15/2013	19.05	01/13	PD
						425.15	*	
Total POLICE DEPT.						2,038.37		
100-525220-157	FIRE - INSERVICE TRAINING							
8127	BMO HARRIS BANK, N.A.	M& I Bank - Amazon	4300	01/13	01/15/2013	983.31	01/13	PD
100-525220-220	FIRE - UTILITY SERVICES							
3330	WE ENERGIES	8403-026-057 Fire Dept 165 Washington	8403028057	1*13	01/20/2013	1,749.33	01/13	PD
100-525220-225	FIRE - TELEPHONE							
7094	AT & T LONG DISTANCE	AT & T LONG DISTANCE FIRE	829440291-12/12*	01/04/2013		57.34	12/12	PD
8127	BMO HARRIS BANK, N.A.	M& I Bank - AT & T Data	4300	01/13	01/15/2013	28.28	12/12	PD
						83.62	*	
100-525220-244	FIRE - REPAIR MAINT EQUIPMENT							
8127	BMO HARRIS BANK, N.A.	M& I Bank Farm & Fleet	2562	01/13	01/15/2013	214.25	12/12	PD
100-525220-310	FIRE - OFFICE SUPPLIES							
8127	BMO HARRIS BANK, N.A.	M& I Bank USPS	2562	01/13	01/15/2013	4.65	01/13	PD
8127	BMO HARRIS BANK, N.A.	M& I Bank USPS	2562	01/13	01/15/2013	6.05	12/12	PD
8127	BMO HARRIS BANK, N.A.	M& I Bank USPS	4300	01/13	01/15/2013	5.30	12/12	PD
						16.00	*	
Total FIRE DEPT.						3,046.51		
100-535321-225	STREETS - TELEPHONE							
7094	AT & T LONG DISTANCE	AT & T LONG DISTANCE DPW	829440291-12/12*	01/04/2013		15.33	12/12	PD
100-535321-242	STREETS - REP MAINT VEHICLES							
8127	BMO HARRIS BANK, N.A.	M& I Bank - Wingfoot	0447	01/13	01/15/2013	209.41	01/13	PD
100-535321-310	STREETS - OFF SUPP/POSTAGE							
8127	BMO HARRIS BANK, N.A.	M& I Bank - Amazon	9315	01/13	01/15/2013	38.85	12/12	PD
100-535321-350	STREETS - REP MAINT SUPPLIES							
8127	BMO HARRIS BANK, N.A.	M& I Bank Tractor Supply	0447	01/13	01/15/2013	19.99	01/13	PD
8127	BMO HARRIS BANK, N.A.	M& I Bank - Robertson Worldwide	9315	01/13	01/15/2013	117.70	12/12	PD
						137.69	*	
100-535321-354	STREETS-PARKNG STRUCTR UTILITY							
8127	BMO HARRIS BANK, N.A.	M& I Bank - Superior Mirror	9315	01/13	01/15/2013	111.65	12/12	PD
Total STREET ADMINISTRATION						512.93		

GL Acct No	Vendor	Vendor Name	Description	Invoice No	Inv Date	Amount	Period	
Total GENERAL FUND						7,349.35		
251-555511-327	MATERIALS							
	8139	SMART APPLE MEDIA	Smart Apple Media Materials	ARU0117108	09/20/2012	533.67	12/12	PD
Total FUND EXPENSES						533.67		
Total LIBRARY OPERATIONS FUND						533.67		
621-575740-220	WWTP-ELECTRIC							
	3330	WE ENERGIES	8098-971-449 Sewer Lift - Fox River Lar	80989714491212*	01/10/2013	38.88	12/12	PD
621-575740-310	OFFICE SUPPLIES, POSTAGE							
	6934	TIME WARNER CABLE-MILW	TIME WARNER CABLE WWTP	702658601 01/13	01/17/2013	109.95	01/13	PD
Total WASTEWATER FUND EXPENSES						148.83		
Total WASTEWATER OPERATIONS FUND						148.83		
622-509210-000	OFFICE SUPPLY							
	7094	AT & T LONG DISTANCE	AT & T LONG DISTANCE WATER	829440291-12/12*	01/04/2013	12.62	12/12	PD
Total 622-509210						12.62		
Total WATER UTILITY FUND						12.62		
623-575740-200	FUEL FOR RESALE							
	6929	SIERRA PETROLEUM CO, INC.	SIERRA PETRO DEMURRAGE	65133-COR	01/04/2013	32.50	01/13	PD
623-575740-225	TELEPHONE							
	7094	AT & T LONG DISTANCE	AT & T LONG DISTANCE AIRPORT	829440291-12/12*	01/04/2013	12.62	12/12	PD
Total 623-575740						45.12		
Total AIRPORT FUND						45.12		
864-212001	REFUNDS PAYABLE							
	512	HARTLINE, TRACY LEANN	Property Tax Ref 031922019045	0033732	12/31/2012	462.97	12/12	PD
	513	RASMUSSEN, RONALD & SHIRLEY	PROPERTY TAX REFUND	0033671	01/18/2013	99.64	01/13	PD

PD = Fully Paid Invoice PR = Partially Paid Invoice

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GL Acct No	Vendor	Vendor Name	Description	Invoice No	Inv Date	Amount	Period	
1001	RUETER, DANIEL		PROPERTY TAX REFUND	0036022	12/28/2012	5.26	12/12	PD
4556	BEUTHLING, DWIGHT & ROBERTA L		BEUTHLING TAX REFUND	0036819	12/24/2012	3.67	12/12	PD
4622	WHITCOMB, SCOTT & VICKY		PROPERTY TAX REFUND	0034441	12/18/2012	2.27	12/12	PD
4917	WAGNER, MICHAEL & ELIZABETH		PROPERTY TAX REFUND	0034049	12/28/2012	2.27	12/12	PD
6059	MYSZKEWICZ, JOSEPH & TERRI		MYSZKEWICZ, TAX REFUND	0036333	12/28/2012	95.73	12/12	PD
7240	STEELE, JOSHUA & RACHEL		TAX REFUND 031932270170	0035467	12/28/2012	5.63	12/12	PD
7489	AHLER, DEBORAH K.		PROPERTY TAX REFUND	0035039	12/31/2012	4.10	12/12	PD
7542	MILLER, ETHAN & KAMI		MILLER TAX REFUND	0036119	01/15/2013	5.32	01/13	PD
7680	WARREN, BLAINE & AMANDA		WARREN TAX REFUND	0033783	01/08/2013	2.74	01/13	PD
7878	NEWBURY, PAUL & SUBJAK, ANNA		PROPERTY TAX REFUND	0034330	12/31/2012	5.10	12/12	PD
7928	HARDGINSKI, LYNN		TAX REFUND 031931130280	0034742	12/24/2012	5.82	12/12	PD
7942	FLATER, CRAIG & TRACY		FLATER, TAX REFUND	0036192	12/24/2012	4.85	12/12	PD
8011	HALVEY, MARK E		HALVEY TAX REFUND	0036248	01/07/2013	6.44	01/13	PD
8256	SMITH, JAMES & HEATHER		SMITH PROPERTY TAX REFUND	0035474	12/31/2012	4.96	12/12	PD
8257	VOS, KRISTIN M		VOS PROPERTY TAX REFUND	0034842	12/28/2012	4.33	12/12	PD
8315	VARA, JUSTIN		VARA PROPERTY TAX REFUND	0035018	12/31/2012	5.60	12/12	PD
8691	KNL TRINTY HOMES LLC		property tax refund	0033644	01/17/2013	593.08	01/13	PD
8692	LEE, JOSHUA & KATE		PROPERTY TAX REFUND	0033863	01/17/2013	950.68	01/13	PD
8693	MOYLE TRUST, CAROL JEAN		PROPERTY TAX REFUND	0034067	01/18/2013	9.00	01/13	PD
8694	PIHRINGER TRUST, ELIZABETH J		PROPERTY TAX REFUND	0034386	01/11/2013	99.64	01/13	PD
8695	POCKAT, PHILIP & KAY		PROPERTY TAX REFUND	0033993	01/16/2013	5.16	01/13	PD

2,384.28 \*

Total TAX ROLL FUND

2,384.28

875-232000 MUNICIPAL COURT DEP

642	BURLINGTON MUNICIPAL COURT	refund H897595-6 Bell, S - apply to curri	H897595-6	03/08/2011	88.80	01/13	PD
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Total MUNICIPAL COURT FUND

88.80

Grand Total:

10,562.47

Dated: \_\_\_\_\_

Motion for Approval by: \_\_\_\_\_

Motion Seconded by: \_\_\_\_\_

GL Acct No	Vendor	Vendor Name	Description	Invoice No	Inv Date	Amount	Period
100-454511-000	CLERKS REVENUE						
	5016	WI DEPT OF JUSTICE-2688	G1026T WI DEPT OF JUSTICE CIB	G1026T 12/12	01/02/2013	63.00	02/13
100-515111-399	CITY COUNCIL - PUBLICATION						
	2790	SOUTHERN LAKES NEWSPAPERS LI	STANDARD PRESS MINUTES	101136	01/10/2013	80.54	02/13
	2790	SOUTHERN LAKES NEWSPAPERS LI	AL Gas Liquor License	101137	01/10/2013	18.68	02/13
	2790	SOUTHERN LAKES NEWSPAPERS LI	STANDARD PRESS ORD	101890	01/17/2013	23.73	02/13
	2790	SOUTHERN LAKES NEWSPAPERS LI	STANDARD PRESS MINUTES	103150	01/24/2013	107.05	02/13
						230.00	*
	Total CITY COUNCIL					230.00	
100-515121-157	MUNI COURT - TRAINING						
	3385	WI SUPREME COURT	WI SUPREME COURT JUDICIAL EDUC	51-0206 2013	01/16/2013	625.00	02/13
100-515121-243	MUNI COURT - SERVICE CONTRACTS						
	1584	JAMES IMAGING SYSTEMS, INC.	Muni Toshiba ES550	465343	01/16/2013	13.33	02/13
100-515121-248	MUNI COURT - REP & MAINT BLDG						
	3040	VORPAGEL SERVICE INC.	Vorpagel Services Muni	123112 CH	12/31/2012	48.14	12/12
100-515121-310	MUNI COURT - OFFICE SUPPLIES						
	7869	CINTAS CORP	MUNI COURT	8400231150	01/16/2013	20.37	02/13
	Total MUNICIPAL COURT					706.84	
100-515132-211	ADMIN - PHYSICALS						
	4154	AURORA MEDICAL GROUP	AURORA HEALTH, CITY CLERK	77570327	12/18/2012	96.00	12/12
	4154	AURORA MEDICAL GROUP	AURORA HEALTH, ADMIN	77853448	01/15/2013	96.00	02/13
						192.00	*
100-515132-248	REPAIRS & MAINT BUILDING						
	3040	VORPAGEL SERVICE INC.	Vorpagel Services Admin	123112 CH	12/31/2012	568.06	12/12
100-515132-310	ADMIN - OFF SUPP-POSTAGE						
	520	BULLETIN PRINTING	BULLETIN ADMIN SUPPLIES	865793	01/22/2013	24.00	02/13
	7869	CINTAS CORP	ADMIN	8400231150	01/16/2013	20.37	02/13
						44.37	*
100-515132-324	ADMIN - MEMBERSHIP DUES						
	4972	BURLINGTON ROTARY CLUB	BURLINGTON ROTARY CLUB K LAHN	50870	12/31/2012	173.00	12/12
100-515132-330	ADMIN - INSVC TRAINING & TRAV						
	8002	EHLERS	EHLERS FINANCE SEMINAR	012913	01/29/2013	200.00	02/13
100-515132-344	ADMIN - JANITOR SUPPLIES						
	1951	MENARDS	Admin janitor supplies	11773	01/07/2013	17.21	02/13
	Total ADMINISTRATOR					1,194.64	
100-515140-157	Inservice Training						
	3912	UW-GREEN BAY	UW GREENBAY- CATHY WINDLE	2013REG CW	01/30/2013	459.00	02/13
100-515140-246	CLERK-REP & MAINT OFFICE EQUIP						
	5364	DIGICORP	Digicorp - Clerk Phone	53037	01/15/2013	52.50	02/13

GL Acct No	Vendor	Vendor Name	Description	Invoice No	Inv Date	Amount	Period
100-515140-248	CLERK-REPAIRS & MAINT BUILDING						
	3040	VORPAGEL SERVICE INC.	Vorpagel Services Clerk	123112 CH	12/31/2012	48.14	12/12
100-515140-310	CLERK - OFFICE SUPPLIES						
	520	BULLETIN PRINTING	BULLETIN CLERK	865793	01/22/2013	24.00	02/13
	7869	CINTAS CORP	CLERK	8400231150	01/18/2013	20.36	12/12
						44.36	*
Total CITY CLERK						604.00	
100-515141-157	FINANCE - INSERVICE TRAINING						
	8002	EHLERS	EHLERS FINANCE SEMINAR	012913	01/29/2013	200.00	02/13
100-515141-248	FINANCE - REP AND MAINT BLDG						
	3040	VORPAGEL SERVICE INC.	Vorpagel Services Finance	123112 CH	12/31/2012	298.47	12/12
100-515141-298	FINANCE - CONTRACT SERVICES						
	4085	J MAUEL & ASSOCIATES, INC.	J MAUEL BANK COLLECTION PROGR	011813	01/18/2013	150.00	12/12
	7123	CIVIC SYSTEMS, LLC	Semi-Annual Support Fees	CVC9922	01/14/2013	2,772.60	02/13
						2,922.60	*
100-515141-310	FINANCE - OFFICE SUPP/POSTAGE						
	7889	CINTAS CORP	FINANCE	8400231150	01/18/2013	20.37	02/13
100-515141-344	FINANCE - JANITOR SUPPLIES						
	1951	MENARDS	Finance janitor supplies	11773	01/07/2013	7.73	02/13
100-515141-399	FINANCE - MISC. EXPENSES-PUBLI						
	2520	RACINE COUNTY TREASURER	Fold, Stuff and Mail Tax Bills	12-COB-1	12/31/2012	2,207.71	12/12
100-515141-533	FINANCE - COPY MACHINE RENTAL						
	1584	JAMES IMAGING SYSTEMS, INC.	Fin Toshiba ES550	465343	01/16/2013	39.98	02/13
Total FINANCE						5,696.76	
100-515142-310	ELECTIONS - OPERATION SUPPLIES						
	363	BEAR GRAPHICS, INC.	BEAR GRAPHICS ELECTION SUPPLIE	0645591	01/17/2013	587.03	02/13
100-515142-321	ELECTIONS - BALLOTS & ADVERT						
	2790	SOUTHERN LAKES NEWSPAPERS LI	Standard Press Legals - Public Test	101287	01/10/2013	21.20	02/13
Total ELECTIONS						608.23	
100-515161-220	ATTORNEY - CONTRACT						
	8149	BJELAJAC, JOHN M	Attorney Fees for Mills Development	12100-102D 1	12/31/2012	75.00	12/12
	8149	BJELAJAC, JOHN M	Attorney Fees for McGrath Consulting C	12100-105D 1	12/31/2012	75.00	12/12
						150.00	*
Total ATTORNEY						150.00	
100-526211-239	POLICE - EQUIPMENT NON CAPITAL						
	2830	STREICHER'S	STREICHERS POLICE DEPT SUPPLIE	1989426	01/09/2013	39.00	02/13

GL Acct No	Vendor	Vendor Name	Description	Invoice No	Inv Date	Amount	Period
	3558	LARK UNIFORM OUTFITTERS	LARK UNIFORM POLICE BADGES	128594	12/28/2012	4,243.00	12/12
	5585	GENERAL COMMUNICATIONS, INC	Advanced Headset Control Box	191074	12/27/2012	2,290.85	12/12
						6,542.85	*
100-525211-242	POLICE - REPAIR/MTCE EQUIP						
	5477	BUMPER TO BUMPER	BUMPER TO BUMPER POLICE DEPT	236332	01/08/2013	99.99	02/13
100-525211-310	POLICE - OFF SUPP-POSTAGE						
	520	BULLETIN PRINTING	BULLETIN POLICE DEPT NOTARY ST	865423	01/09/2013	24.00	02/13
	2590	REINEMANS, INC.	REINEMANS POLICE SUPPLIES	17656	01/09/2013	25.19	02/13
	2590	REINEMANS, INC.	Reinemans - Credit from acct 94657	H43272	08/23/2012	14.36	02/13
	2590	REINEMANS, INC.	Reinemans - Credit from acct 94657	Y14528	02/18/2011	.09	02/13
	3430	ZAREK INSURANCE, INC.	Zarek notary bond - A. Hansen	6634	01/02/2013	40.00	02/13
	3635	RICHTER'S SENTRY FOODS	RICHTER FOODS POLICE DEPT WAT	11JAN2013 PD	01/11/2013	17.34	02/13
						92.08	*
100-525211-324	POLICE - PUBL,SUBSCRIPTS, DUES						
	4972	BURLINGTON ROTARY CLUB	BURLINGTON ROTARY CLUB P NIMM	50879	12/31/2012	173.00	12/12
	7561	WI CHIEFS OF POLICE ASSOC	WCPA MEMBERSHIP DUES ANDERS	2013 MA	01/15/2013	65.00	02/13
	7561	WI CHIEFS OF POLICE ASSOC	WCPA MEMBERSHIP DUES NIMMER	2013 PN	01/30/2013	100.00	02/13
	8425	WI-PAC	WI-PAC Membership Dues	2013	01/15/2013	50.00	02/13
						388.00	*
100-525211-330	POLICE - TRAVEL						
	2830	STREICHER'S	STREICHERS POLICE DEPT	1987399	12/27/2012	2,430.00	12/12
	7138	AWSA	Registration - School Resource Officer	5181609	01/09/2013	179.00	02/13
	7561	WI CHIEFS OF POLICE ASSOC	WCPA REGISTRATION	010813	01/08/2013	675.00	02/13
						3,284.00	*
100-525211-344	POLICE - JANITOR SUPPLIES						
	1951	MENARDS	MENARDS POLICE SUPPLIES	11772	01/07/2013	66.14	02/13
						10,473.08	
Total POLICE DEPT.							
100-525220-157	FIRE - INSERVICE TRAINING						
	4354	GATEWAY - KENOSHA CAMPUS	Firefighter I Practical Exam 2012	17149	01/04/2013	80.00	12/12
	4354	GATEWAY - KENOSHA CAMPUS	Firefighter II Practical Exam 2012	17164	01/08/2013	80.00	12/12
	4354	GATEWAY - KENOSHA CAMPUS	Firefighter I Certification 2012	17248	01/24/2013	319.56	12/12
	4354	GATEWAY - KENOSHA CAMPUS	Fire service Instructor I 2012	17249	01/24/2013	241.80	12/12
	4354	GATEWAY - KENOSHA CAMPUS	Strategy & Tactics 2012	17284	01/24/2013	15.69	12/12
						737.05	*
100-525220-211	FIRE - PHYSICALS						
	4154	AURORA MEDICAL GROUP	AURORA MED GROUP FIRE DEPT	77652574	12/26/2012	78.00	12/12
	4154	AURORA MEDICAL GROUP	AURORA MED GROUP FIRE DEPT	77708776	12/31/2012	78.00	12/12
	4154	AURORA MEDICAL GROUP	AURORA MED GROUP FIRE DEPT	77797762	01/10/2013	78.00	02/13
						234.00	*
100-525220-242	FIRE - REPAIR & MAINT VEHICLES						
	1234	MAYER REPAIR	service call Fire Department -parts, labo	1695S	01/03/2013	292.57	02/13
100-525220-244	FIRE - REPAIR MAINT EQUIPMENT						
	350	BATTERY PRODUCTS, INC.	BATTER PRODUCTS FIRE DEPT SUP	45459	01/23/2013	75.56	02/13
	2590	REINEMANS, INC.	REINEMANS FIRE DEPT	19036	01/29/2013	3.86	02/13
						79.42	*
100-525220-248	FIRE - REPAIR MAINT BLDGS						
	117	ALSCO	ALSCO FIRE DEPT	IMIL639973	01/23/2013	41.40	02/13
	1951	MENARDS	MENARDS FIRE	11837	01/08/2013	39.59	02/13
	1951	MENARDS	MENARDS CREDIT Acct 32120264	11906	01/09/2013	25.34	02/13
	1951	MENARDS	MENARDS FIRE	13229	01/28/2013	78.56	02/13

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						134.21	*
100-525220-298	FIRE- CONTRACT SERVICES						
	7630	MALEK & ASSOCIATES CONSULTAN	fire alarm control panel review Aurora	4844	01/11/2013	390.00	02/13
100-525220-310	FIRE - OFFICE SUPPLIES						
	520	BULLETIN PRINTING	BULLETIN FIRE DEPT	865421	01/09/2013	30.03	02/13
	520	BULLETIN PRINTING	BULLETIN FIRE DEPT	865422	01/09/2013	25.98	02/13
	520	BULLETIN PRINTING	BULLETIN FIRE DEPT	865595	01/15/2013	15.20	02/13
	520	BULLETIN PRINTING	BULLETIN FIRE DEPT	865794	01/22/2013	6.25	02/13
						79.46	*
Total FIRE DEPT.						1,946.71	
100-535321-159	STREETS - CLOTHING ALLOWANCE						
	117	ALSCO	ALSCO DPW - STREETS	IMIL61694	11/21/2012	84.84	12/12
	117	ALSCO	ALSCO DPW - STREETS	IMIL634767	01/09/2013	30.00	02/13
	117	ALSCO	ALSCO DPW - STREETS	IMIL637406	01/16/2013	74.64	02/13
	117	ALSCO	ALSCO DPW - STREETS	IMIL639985	01/23/2013	89.09	02/13
						278.37	*
100-535321-234	STREETS - SALT AND SAND						
	3788	NORTH AMERICAN SALT COMPANY	NORTH AMERICA SALT COMPANY DI	70923480	01/16/2013	7,038.87	02/13
	8552	CITY OF BELOIT	DPW- SALT BRINE	7366301	01/02/2013	893.00	02/13
						7,931.87	*
100-535321-242	STREETS - REP MAINT VEHICLES						
	500	BRUCE MUNICIPAL EQUIP. INC.	BRUCE MUNICIPAL EQUIP HOSE	5130192	12/03/2012	487.48	12/12
	1457	HUMPHREY SERVICE & PARTS, INC.	HUMPHEY SERVICE DPW STOCK	1187687	01/11/2013	165.84	02/13
	1457	HUMPHREY SERVICE & PARTS, INC.	HUMPHEY SERVICE DPW STOCK	1187899	01/14/2013	80.20	02/13
	1457	HUMPHREY SERVICE & PARTS, INC.	HUMPHEY SERVICE DPW STOCK	1188021	01/15/2013	31.80	02/13
	1457	HUMPHREY SERVICE & PARTS, INC.	HUMPHEY SERVICE DPW STOCK	1188714	01/21/2013	77.70	02/13
	1457	HUMPHREY SERVICE & PARTS, INC.	HUMPHEY SERVICE DPW STOCK	1188775	01/22/2013	15.90	02/13
	1563	J & T SUPPLY COMPANY	J & T SUPPLY CO DPW SUPPLIES	11158	01/04/2013	398.26	02/13
	2060	MOTOR PARTS COMPANY, LLC.	MOTOR PARTS DPW UNIT 107	222164	01/21/2013	37.03	02/13
	2060	MOTOR PARTS COMPANY, LLC.	MOTOR PARTS DPW UNIT 107	222173	01/21/2013	10.99	02/13
	3120	WELDERS SUPPLY COMPANY	WELDER SUPPLY DPW	200757	01/09/2013	61.42	02/13
	3884	GRAY'S INC	Gray's DPW blades	30131	01/04/2013	4,080.00	02/13
	5043	IBD, LLC	IBD- Streets	110124700	01/22/2013	119.40	02/13
	6211	OLSON TRAILER & BODY, L.L.C.	OLSON TRAILER & BODY DPW PART	C07581	01/10/2013	141.07	02/13
	7161	LYNCH SUPERSTORE	LYNCH - Chevy 2012 repair	403199	01/12/2013	165.89	02/13
						5,870.98	*
100-535321-244	STREETS - REP MAINT EQUIPMENT						
	2060	MOTOR PARTS COMPANY, LLC.	MOTOR PARTS DPW SHOP	221955	01/14/2013	199.95	02/13
	2685	WAUSAU EQUIPMENT COMPANY, INC.	Wausau parts	152499	01/15/2013	1,461.51	02/13
	2720	SHERWIN INDUSTRIES, INC.	SHERWIN INDUSTRIES SUPPLIES DF	SS049238	12/31/2012	205.70	12/12
	3120	WELDERS SUPPLY COMPANY	WELDER SUPPLY DPW	198426	12/21/2012	92.79	12/12
	3120	WELDERS SUPPLY COMPANY	WELDERS SUPPLY CO OXYGEN DPV	199362	12/31/2012	24.80	12/12
	3120	WELDERS SUPPLY COMPANY	WELDERS SUPPLY CO DPW SUPPLII	201380	01/15/2013	102.54	02/13
						2,087.09	*
100-535321-248	STREETS REP & MAINT BLDG						
	117	ALSCO	ALSCO DPW - STREETS	IMIL637407	01/16/2013	40.16	02/13
	1140	ELKHORN CHEMICAL & PACKAGING	ELKHORN CHEM DPW	530032	01/11/2013	184.83	02/13
						224.99	*
100-535321-298	STREETS - CONTRACT SERVICES						
	2730	SIMPLEX GRINNELL LP	Simplex Grinnell DPW Annual Billing	75850562	12/31/2012	208.00	12/12
	4217	KAPUR & ASSOCIATES, INC.	Kapur 13.0010.01 Burlington General 2C	79444	01/08/2013	382.50	12/12
	5164	DONERITE JANITORIAL SERV INC.	DoneRite Janitorial Cleaning for DPW	2359	01/17/2013	320.00	02/13

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						910.50	*
100-535321-310	STREETS - OFF SUPP/POSTAGE						
	2470	QUILL CORPORATION	QUILL CORP DPW SUPPLIES	8504176	01/10/2013	201.47	02/13
	8898	CANON SOLUTIONS AMERICA, INC	Copier - DPW Serial FRU34827	4008435889	01/05/2013	6.54	02/13
						208.01	*
100-535321-313	STREETS - PRINTING						
	520	BULLETIN PRINTING	BULLETIN DPW DOOR HANGERS	865597	01/15/2013	122.00	02/13
100-535321-350	STREETS - REP MAINT SUPPLIES						
	1951	MENARDS	MENARDS DPW SUPPLIES	12397	01/16/2013	27.45	02/13
	2590	REINEMANS, INC.	REINEMANS DPW - TOOLS	17294	01/04/2013	24.73	02/13
	2590	REINEMANS, INC.	REINEMANS DPW SUPPLIES	18084	01/15/2013	31.73	02/13
	2590	REINEMANS, INC.	Reinemans - single cut key	18267	01/18/2013	5.98	02/13
	2590	REINEMANS, INC.	Reinemans - Credit from acct 94680	18288	01/18/2013	31.73	02/13
	2590	REINEMANS, INC.	REINEMANS DPW SUPPLIES	18418	01/21/2013	121.86	02/13
	2723	SHERWIN-WILLIAMS	SHERSHERWIN WILLIAMS PAINT SUI	2818-1	01/11/2013	289.49	02/13
	5334	THOMAS TOOL SALES	Snap-on DPW tools	012213188	01/22/2013	150.00	02/13
	7406	OTTO PAAP CO, INC	OTTO PAAP CO DPW SUPPLIES	80640	01/11/2013	181.93	02/13
						781.44	*
100-535321-354	STREETS-PARKNG STRUCTR UTILITY						
	2571	FNL CONSTRUCTION LLC	labor & material parking garage repair	545	01/11/2013	1,300.00	02/13
Total STREET ADMINISTRATION						19,715.25	
100-555551-159	PARKS - CLOTHING						
	117	ALSCO	ALSCO DPW - PARKS	IMIL61694	11/21/2012	30.00	12/12
	117	ALSCO	ALSCO DPW - PARKS	IMIL634767	01/09/2013	84.71	02/13
	117	ALSCO	ALSCO DPW - PARKS	IMIL637406	01/16/2013	40.00	02/13
	117	ALSCO	ALSCO DPW - PARKS	IMIL639985	01/23/2013	30.00	02/13
						184.71	*
100-555551-242	PARKS - REPAIR MAINT VEHICLES						
	4434	FORCE AMERICA	FORCE AMERICAN SUPPLIES DPW	02116211	01/09/2013	352.76	02/13
100-555551-244	PARKS - REPAIR MAINT EQUIPMENT						
	7455	ARBOR FOREST PRODUCTS &	Resurface Park Benches	1650	01/04/2013	100.00	02/13
100-555551-248	PARKS - REPAIR MAINT BLDGS						
	117	ALSCO	ALSCO DPW - PARKS	IMIL637407	01/16/2013	20.07	02/13
	1140	ELKHORN CHEMICAL & PACKAGING	ELKHORN CHEM DPW	530032	01/11/2013	184.83	02/13
	1951	MENARDS	MENARDS DPW	12448	01/17/2013	45.87	02/13
	1951	MENARDS	DPW - DECKING	12451	01/17/2013	730.80	02/13
						981.57	*
100-555551-298	PARKS - OUTSIDE SERVICES						
	2330	PATS SERVICES, INC	CITY OF BURLINGTON ECHO PARK	A-84663	01/02/2013	80.00	12/12
	2330	PATS SERVICES, INC	CITY OF BURLINGTON DOG PARK	A-84817	01/11/2013	80.00	12/12
	2730	SIMPLEX GRINNELL LP	Simplex Grinnell DPW Annual Billing	75850552	12/31/2012	104.00	12/12
	5164	DONERITE JANITORIAL SERV INC.	DoneRite Janitorial Cleaning for DPW	2359	01/17/2013	160.00	02/13
						424.00	*
100-555551-310	PARKS - OFFICE SUPP, POSTAGE						
	2470	QUILL CORPORATION	QUILL CORP DPW SUPPLIES	8504176	01/10/2013	201.46	02/13
	8898	CANON SOLUTIONS AMERICA, INC	Copier - DPW Serial FRU34827	4008435889	01/05/2013	3.27	02/13
						204.73	*
100-555551-350	PARKS - REPAIR/MTCE SUPPLIES						
	1288	JCS PAINT	JCS - PAINT SUPPLIES	139391	01/19/2013	39.99	02/13
	1951	MENARDS	MENARDS PARKS	12788	01/22/2013	21.56	02/13
	2587	REINDERS INC	REINDERS BROS DPW SUPPLIES	960929-00	01/10/2013	68.95	02/13

PD = Fully Paid Invoice PR = Partially Paid Invoice

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	2590	REINEMANS, INC.	Reinemans - Parks	17436	01/07/2013	30.13	02/13
	2590	REINEMANS, INC.	Reinemans - Paint	18561	01/23/2013	58.92	02/13
	7406	OTTO PAAP CO, INC	OTTO PAAP CO DPW SUPPLIES	80640	01/11/2013	161.93	02/13
	7406	OTTO PAAP CO, INC	Otto Paap - Park Dept parts	80724	01/08/2013	99.52	02/13
	7406	OTTO PAAP CO, INC	Otto Paap - Park Dept parts	80725	01/18/2013	89.95	02/13
						570.95	*
Total PARKS						2,818.72	
100-565641-298	PLAN COMM - CONTRACT SVCS						
	4217	KAPUR & ASSOCIATES, INC.	Kapur 12.0297.01 Glen at Stonegate 20	79311	12/12/2012	607.00	12/12
	4217	KAPUR & ASSOCIATES, INC.	Kapur 13.0056.01 Bear Riverwalk Plan I	79313	12/12/2012	206.00	12/12
	4217	KAPUR & ASSOCIATES, INC.	Kapur 12.0297.01 Glen at Stonegate 20	79445	01/08/2013	3,743.00	12/12
	4217	KAPUR & ASSOCIATES, INC.	Kapur 13.0056.01 Bear Riverwalk Plan I	79446	01/08/2013	309.00	12/12
	8396	BURLINGTON FARMERS MARKET	Farmers' Market Support 2013	011613	01/16/2013	10,000.00	02/13
						14,865.00	*
Total PLANNING COMMISSION						14,865.00	
Total GENERAL FUND						59,072.21	
251-555511-225	TELEPHONE						
	5934	TIME WARNER CABLE-MILW	TIME WARNER CABLE LIBRARY	0113TWC	01/28/2013	72.75	02/13
251-555511-242	REPAIR, MAINTENANCE EQUIPMENT						
	1368	GORDON FLESCH COMPANY, INC.	GORDON FLESCH LIBRARY MAINTEN	10245355	01/28/2013	360.04	02/13
251-555511-247	REPAIR, MAINTENANCE BUILDING						
	1951	MENARDS	MENARDS LIBRARY SUPPLIES	12542	01/28/2013	14.94	02/13
	2590	REINEMANS, INC.	REINEMANS LIBRARY SUPPLIES	17861	01/28/2013	99.68	02/13
						114.62	*
251-555511-310	OFFICE SUPPLIES, POSTAGE						
	520	BULLETIN PRINTING	BULLETIN LIBRARY SUPPLIES	865596	01/28/2013	39.50	02/13
	3635	RICHTER'S SENTRY FOODS	RICHTER FOODS LIBRARY SUPPLIES	0113RSI	01/28/2013	13.62	02/13
						53.12	*
251-555511-327	MATERIALS						
	128	PENWORTHY COMPANY	PENWORTH, LIBRARY MATERIALS	257768	01/28/2013	273.55	02/13
	300	BAKER & TAYLOR	BAKER & TAYLOR LIBRARY MATERIALS	2027769395	01/28/2013	442.36	02/13
	302	BAKER & TAYLOR CONT. SERVICE	BAKER & TAYLOR CONTINUATION LI	5012377918	01/28/2013	99.05	02/13
	1290	GALE	GALE GROUP, LIBRARY LARGE PRIN	98202894	01/28/2013	45.73	02/13
	2969	SUPERINTENDENT OF DOCUMENTS	US GOVERNMENT LIBRARY REF MA	0113USGPO	01/28/2013	200.00	02/13
	3387	WI TAXPAYERS ALLIANCE	LIBRARY REFERENCE MATERIALS	0113WTA	02/05/2013	3.95	02/13
	3991	BOOKPAGE	BOOK PAGE SUBSCRIPTION RENEW	58262	01/28/2013	300.00	02/13
	4072	MICROMARKETING ASSOCIATES	MICROMARKETING LIBRARY MATERI	467542	01/28/2013	173.94	02/13
	5322	MATTHEW BENDER & CO.	MATTHEW BENDER REF. MATERIALS	42336506	01/28/2013	136.44	02/13
	7607	MIDWEST TAPE, LLC	MIDWEST TAPE LIBRARY DVD'S & CI	90881618	01/28/2013	518.75	02/13
						2,193.77	*
Total FUND EXPENSES						2,794.30	

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Total LIBRARY OPERATIONS FUND						2,794.30	
463-585810-806	PRINCIPAL MEM HOSPITAL BOND						
	1949	MEMORIAL HOSPITAL CORPORATIO	MEMORIAL HOSPITAL BOND PAYMEI	020513	02/05/2013	70,000.00	02/13
Total 463-585810						70,000.00	
Total 1992 TIF #3 FUND						70,000.00	
465-525220-807	Fire SCBA Bottles						
	390	BENDLIN FIRE EQUIP. CO., INC.	BENDLIN FIRE EQUIPMENT FIRE DEF	77585	01/10/2013	9,250.00	02/13
Total FIRE DEPT.						9,250.00	
Total CAPITAL REPLACEMENT FUND						9,250.00	
470-515100-801	2012 3.19M 2 Yr Street Project						
	4217	KAPUR & ASSOCIATES, INC.	Kapur 12.0154.01 2012 Burl Resurfacing	79389	12/20/2012	10,680.76	12/12
	4217	KAPUR & ASSOCIATES, INC.	Kapur 13.0007.01 2013 Burlington Stree	79401	12/21/2012	11,137.16	12/12
	4217	KAPUR & ASSOCIATES, INC.	Kapur 11.0223.01 City of Burl Traffic St	79440	01/08/2013	312.00	12/12
	4217	KAPUR & ASSOCIATES, INC.	Kapur 12.0154.01 2012 Burl Resurfacing	79442	01/08/2013	448.80	12/12
	4217	KAPUR & ASSOCIATES, INC.	Kapur 13.0007.01 2013 Burlington Stree	79443	01/08/2013	5,746.40	12/12
						28,325.12	*
Total 470-515100						28,325.12	
470-525220-800	FD Parking Lot/Washington St						
	4217	KAPUR & ASSOCIATES, INC.	Kapur 13.0007.01 2013 Burlington Stree	79401	12/21/2012	4,743.61	12/12
	4217	KAPUR & ASSOCIATES, INC.	Kapur 13.0007.01 2013 Burlington Stree	79443	01/08/2013	2,447.55	12/12
	4217	KAPUR & ASSOCIATES, INC.	Kapur 13.0010.01 Burlington General 2C	79444	01/08/2013	45.00	12/12
						7,236.16	*
Total 470-525220						7,236.16	
Total CAPITAL PROJ - INFRASTRUCTURE						35,561.28	
501-514900-000	ADMINISTRATIVE EXPENSES						
	8222	LABYRINTH HEALTHCARE GROUP	Monthly fee for Advocacy Serv	16699	01/21/2013	163.80	02/13
Total ADMINISTRATIVE						163.80	



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Total SELF INSURANCE FUND						163.80	
621-181000	CONSTRUCTION IN PROGRESS						
	4217	KAPUR & ASSOCIATES, INC.	Kapur 12.0154.01 2012 Burl Resurfacing	79389	12/20/2012	2,198.98	12/12
	4217	KAPUR & ASSOCIATES, INC.	Kapur 12.0077.01 Phase II - WWTF Upg	79441	01/08/2013	18,625.67	12/12
	4217	KAPUR & ASSOCIATES, INC.	Kapur 12.0154.01 2012 Burl Resurfacing	79442	01/08/2013	92.40	12/12
	8641	STAAB CONSTRUCTION CORP.	PHASE II-WWTF UPGRADES & IMPROV	012113 PMNT 4	01/21/2013	353,701.15	12/12
						374,618.10	*
621-575740-159	CLOTHING ALLOWANCE						
	117	ALSCO	ALSCO WWTP	IMIL634769	01/09/2013	74.56	02/13
	117	ALSCO	ALSCO WWTP	IMIL637409	01/16/2013	121.26	02/13
	117	ALSCO	ALSCO WWTP	IMIL639987	01/23/2013	72.92	02/13
						268.74	*
621-575740-242	REPAIR,MAINTENANCE VEHICLES						
	1951	MENARDS	MENARDS WWTP	11401	01/02/2013	6.76	02/13
	2000	MIKE'S REPAIR SERVICE	Mike's Repair WWTP Jetter # 76	42049	01/07/2013	111.00	02/13
	5477	BUMPER TO BUMPER	BUMPER TO BUMPER WWTP	10325	01/22/2013	19.89	02/13
	5477	BUMPER TO BUMPER	Starter for 1990 GMC Truck	236732	01/15/2013	55.36	02/13
						193.01	*
621-575740-244	REPAIRS,MAINT EQUIPMENT						
	117	ALSCO	ALSCO WWTP	IMIL634769	01/09/2013	7.30	02/13
	117	ALSCO	ALSCO WWTP	IMIL634770	01/09/2013	92.41	02/13
	117	ALSCO	ALSCO WWTP	IMIL637409	01/16/2013	7.30	02/13
	117	ALSCO	ALSCO WWTP	IMIL639987	01/23/2013	7.30	02/13
	117	ALSCO	ALSCO WWTP	IMIL639988	01/23/2013	92.41	02/13
	1370	GRAINGER	GRAINGER, WWTP SUPPLIES	9042047903	01/16/2013	241.80	02/13
	1951	MENARDS	MENARDS WWTP	11401	01/02/2013	54.98	02/13
	2590	REINEMANS, INC.	REINEMANS WWTP SUPPLIES	18219	01/17/2013	4.96	02/13
	2590	REINEMANS, INC.	REINEMANS WWTP	18220	01/17/2013	7.64	02/13
	2590	REINEMANS, INC.	REINEMANS WWTP	18454	01/21/2013	1.61	02/13
	2590	REINEMANS, INC.	REINEMANS WWTP SUPPLIES	18739	01/25/2013	8.97	02/13
	2590	REINEMANS, INC.	Reinemans - Credit from acct 94659	X94805	12/21/2007	1.73	02/13
	2590	REINEMANS, INC.	Reinemans - Credit from acct 94659	Y94822	02/15/2008	.54	02/13
	3120	WELDERS SUPPLY COMPANY	WELDER SUPPLY WWTP	200083	01/03/2013	11.13	02/13
	5164	DONERITE JANITORIAL SERV INC.	DONERITE JANITORIAL JANUARY BIL	2360	01/17/2013	1,080.00	02/13
	5477	BUMPER TO BUMPER	BUMPER TO BUMPER WWTP	236733	01/15/2013	105.14	02/13
						1,720.68	*
621-575740-248	PLANT OPERATION						
	2590	REINEMANS, INC.	REINEMANS WWTP	18578	01/23/2013	23.60	02/13
621-575740-249	LABORATORY						
	117	ALSCO	ALSCO WWTP	IMIL634769	01/09/2013	4.57	02/13
	117	ALSCO	ALSCO WWTP	IMIL634770	01/09/2013	53.89	02/13
	117	ALSCO	ALSCO WWTP	IMIL637409	01/16/2013	4.57	02/13
	117	ALSCO	ALSCO WWTP	IMIL639987	01/23/2013	4.57	02/13
	117	ALSCO	ALSCO WWTP	IMIL639988	01/23/2013	53.89	02/13
	1140	ELKHORN CHEMICAL & PACKAGING	ELKHORN CHEMICAL WWTP	530439	01/25/2013	144.24	02/13
	2180	NCL OF WISCONSIN, INC	NCL Acct No. 6900 Lab Supplies	315241	01/09/2013	651.67	02/13
	2180	NCL OF WISCONSIN, INC	NCL Acct No. 6900 WWTP supplies	315947	01/23/2013	607.94	02/13
	3092	WM Mercury Waste	WM - WWTP disposal of lab supplies	W13591	01/09/2013	78.00	02/13
						1,603.34	*
621-575740-253	PHOSPHATE REMOVAL						
	1095	KEMIRA WATER SOLUTIONS	KEMIRON COMP WWTP FERROUS C	9017316385	01/22/2013	1,809.08	02/13
621-575740-298	CONTRACT SERVICE						

7123	CIVIC SYSTEMS, LLC	Semi-Annual Support Fees	CVC9922	01/14/2013	1,386.25	02/13
621-575740-310	OFFICE SUPPLIES, POSTAGE					
2470	QUILL CORPORATION	QUILL WWTP SUPPLIES	8545354	01/11/2013	221.56	02/13
2470	QUILL CORPORATION	QUILL WWTP SUPPLIES	8781111	01/21/2013	74.98	02/13
8896	CANON SOLUTIONS AMERICA, INC	Copier - WWTP contract 1488822	4008423007	01/05/2013	16.35	02/13
					312.89	*
621-575740-330	SEWER - INSRVC TRNG & TRAVEL					
3593	WI RURAL WATER ASSOCIATION	Rural Water- Tech Conference Registrat	031913	01/25/2013	150.00	02/13
621-575740-353	REPAIR & MAINT LIFT STATIONS					
100	L.W. ALLEN, INC.	LW ALLEN PUMP REPAIR	094088	12/31/2012	2,236.00	12/12
100	L.W. ALLEN, INC.	L.W. Allen WWTP Credit Memo	CM4593	01/16/2013	500.00	- 02/13
7546	SIEMENS INDUSTRY, INC	SIEMENS WWTP BIOXIDE	901072227	01/17/2013	810.60	02/13
					2,546.60	*
621-575740-374	SAFETY					
3120	WELDERS SUPPLY COMPANY	WELDER SUPPLY WWTP	200083	01/03/2013	12.22	02/13
4154	AURORA MEDICAL GROUP	AURORA MED GROUP WWTP	77570307	12/18/2012	120.00	12/12
4154	AURORA MEDICAL GROUP	AURORA MED GROUP WWTP	77570309	12/18/2012	78.00	12/12
					210.22	*
Total WASTEWATER FUND EXPENSES					10,224.41	
Total WASTEWATER OPERATIONS FUND					384,842.51	
622-107000	CONSTRUCTION WORK IN PROGRESS					
4416	MANN BROTHERS, INC.	Project 5104 Payment No. 3	5104 PMNT 3	01/21/2013	4,500.04	12/12
622-501070-000	WORK IN PROGRESS					
4217	KAPUR & ASSOCIATES, INC.	Kapur 12.0154.01 2012 Burl Resurfacing	79389	12/20/2012	2,827.26	12/12
4217	KAPUR & ASSOCIATES, INC.	Kapur 13.0007.01 2013 Burlington Stree	79401	12/21/2012	4,743.61	12/12
4217	KAPUR & ASSOCIATES, INC.	Kapur 12.0154.01 2012 Burl Resurfacing	79442	01/08/2013	118.80	12/12
4217	KAPUR & ASSOCIATES, INC.	Kapur 13.0007.01 2013 Burlington Stree	79443	01/08/2013	2,447.55	12/12
					10,137.22	*
Total 622-501070					10,137.22	
622-501503-000	MATERIALS & SUPPLIES MAIN INV					
5721	HD SUPPLY WATERWORKS, LTD.	HD main inventory	6003614	01/11/2013	604.94	02/13
Total 622-501503					604.94	
622-503460-000	METERS & LABOR					
3568	BADGER METER, INC.	BADGER METER WATER SUPPLIES	96734901	01/18/2013	3,988.89	02/13
3568	BADGER METER, INC.	Badger Meter - Meters	96734902	01/21/2013	481.13	02/13
					4,470.02	*
Total 622-503460					4,470.02	
622-506230-000	SUPPLIES					
1951	MENARDS	MENARDS Water Dept Well 8	11548	01/04/2013	25.92	02/13
4244	CTW CORPORATION	CTW CORPORATION SUPPLIES WAT	21033	01/15/2013	344.00	02/13

GL Acct No	Vendor	Vendor Name	Description	Invoice No	Inv Date	Amount	Period
						369.92	*
Total 622-506230						369.92	
622-506250-000	MAINTENANCE-SUPPLIES						
	1951	MENARDS	MENARDS WATER DEPT	11535	01/04/2013	165.53	02/13
	1951	MENARDS	MENARDS Water Dept Credit	11905	01/09/2013	10.88	02/13
	2723	SHERWIN-WILLIAMS	Paint for Pump House	5554-4	01/11/2013	196.98	02/13
	2723	SHERWIN-WILLIAMS	Paint for Pump House	5555-1	01/11/2013	63.99	02/13
	2723	SHERWIN-WILLIAMS	Paint for Pump House	5556-9	01/11/2013	22.49	02/13
	2973	USABlueBook	USA BLUEBOOK WATER DEPT #8576	852269	01/07/2013	134.33	02/13
	4244	CTW CORPORATION	CTW CORPORATION WATER DEPT F	21032	01/15/2013	1,274.07	02/13
						1,846.51	*
Total 622-506250						1,846.51	
622-506410-000	SUPPLIES						
	2590	REINEMANS, INC.	REINEMAN WATER DEPT	17658	01/09/2013	11.70	02/13
Total 622-506410						11.70	
622-509030-000	OFFICE SUPPLIES						
	117	ALSCO	ALSCO WATER DEPT	IMIL634768	01/09/2013	26.41	02/13
	117	ALSCO	ALSCO WATER DEPT	IMIL637408	01/16/2013	26.41	02/13
	117	ALSCO	ALSCO WATER DEPT	IMIL639986	01/23/2013	26.41	02/13
						79.23	*
Total 622-509030						79.23	
622-509210-000	OFFICE SUPPLY						
	8696	CANON SOLUTIONS AMERICA, INC	Copier - DPW Serial FRU34827	4008435889	01/05/2013	6.54	02/13
Total 622-509210						6.54	
622-509230-000	OUTSIDE SERVICES						
	2730	SIMPLEX GRINNELL LP	Simplex Grinnell DPW Annual Billing	75850552	12/31/2012	208.00	12/12
	3568	BADGER METER, INC.	BADGER METER SERVICE RENEWAL	98477301	12/28/2012	989.04	12/12
	7123	CIVIC SYSTEMS, LLC	Semi-Annual Support Fees	CVC9922	01/14/2013	1,386.25	02/13
						2,583.29	*
Total 622-509230						2,583.29	
622-509260-000	EMPLOYEE REIMBURSEMENT						
	3593	WI RURAL WATER ASSOCIATION	Rural Water- Tech Conference Registrat	031913	01/25/2013	300.00	02/13
Total 622-509260						300.00	
622-509350-000	GENERAL PLANT-SUPPLIES						

117	ALSCO	ALSCO WATER DEPT	IMIL637407	01/16/2013	40.16	02/13
5164	DONERITE JANITORIAL SERV INC.	DoneRite Janitorial Cleaning for DPW	2359	01/17/2013	320.00	02/13
					360.16	*
Total 622-509350					360.16	
Total WATER UTILITY FUND					25,269.57	
623-575740-244	SNOW REMOVAL					
3070	WANASEK CORPORATION	WANASEK AIRPORT SNOW PLOWING	2387	01/16/2013	945.00	02/13
623-575740-298	CONTRACT SERVICES					
4057	ARBOR IMAGES, INC.	pruned and/or Removed Trees	57016	01/15/2013	10,220.00	02/13
5538	MEISNER, GARY	MEISNER AIRPORT MANAGER FEBRI	FEB 2013	02/05/2013	288.40	02/13
6280	BURLINGTON DEVELOPMENT GROU	TIME WARNER	FEB2013	01/15/2013	55.00	02/13
6280	BURLINGTON DEVELOPMENT GROU	Reimbursable Outside Service - Cleanin	FEB2013	01/15/2013	350.00	02/13
					10,913.40	*
623-575740-450	RENT					
6280	BURLINGTON DEVELOPMENT GROU	BURLINGTON DEVELOPMENT GROU	FEB2013	01/15/2013	865.00	02/13
Total 623-575740					12,723.40	
Total AIRPORT FUND					12,723.40	
Grand Total:					599,677.07	

Dated: \_\_\_\_\_

Motion for Approval by: \_\_\_\_\_

Motion Seconded by: \_\_\_\_\_

Emp No	Name	21-01 MISC REIMB Emp Amt	22-00 MOVING EXP Emp Amt	-00 Emp Amt	23-01 MILEAGE Emp Amt	23-02 MEALS Emp Amt	23-03 OTHER TRAV Emp Amt	Total Amounts
100041108	ANDERSON, MARK J.	800.00	.00	.00	.00	.00	.00	800.00
100051134	LODLE, RICHARD A.	132.09	.00	.00	.00	.00	.00	132.09
Grand Totals:	2 Employees	732.09	.00	.00	.00	.00	.00	732.09

Emp No	Name	21-01 MISC REIMB Emp Amt	22-00 MOVING EXP Emp Amt	-00 Emp Amt	23-01 MILEAGE Emp Amt	23-02 MEALS Emp Amt	23-03 OTHER TRAV Emp Amt	Total Amounts
100011287	DEQUAKER, STEVEN J.	.00	.00	.00	19.98	.00	.00	19.98
100081122	FALK, GAYLE A	.00	.00	.00	47.46	.00	.00	47.46
Grand Totals:	2 Employees	.00	.00	.00	67.44	.00	.00	67.44



**CITY OF BURLINGTON**

**City Clerk**

300 N. Pine Street, Burlington, WI, 53105  
(262) 342-1161 – (262) 763-3474 fax  
[www.burlington-wi.gov](http://www.burlington-wi.gov)

<b>Common Council Agenda Item Number: 10</b>	<b>Date:</b> February 5, 2013
<b>Submitted By:</b> Diahnn Halbach, City Clerk	<b>Subject:</b> Licenses

**Details:**

**OPERATOR'S LICENSES RECOMMENDED FOR APPROVAL**

Fermina Alarcon-Diaz  
Tracy Farmer  
Ma de los Angeles Vazquez  
Samantha Lynne Lentz  
Erzebet Marie Schneider  
Shelby Ann Louise Jacobson

**TEMPORARY "CLASS B" RETAILER'S LICENSE**

Name: Vincent Skrundz  
Location: Catholic Central High School  
Address: 148 McHenry Street (New gym and Topper Hall)  
Start Date: February 22, 2013  
End Date: February 22, 2013

**Financial Remarks:**

Applicants are charged a fee of which a portion funds the background checks performed by the Police Department. Business license fees are calculated on a case by case basis depending on the type of license applied for.

**Executive Action:**

Staff recommends the Common Council accept the presented licenses at the February 5, 2013 Council meeting.

# APPLICATION FOR TEMPORARY CLASS "B"/"CLASS B" RETAILER'S LICENSE

See Additional Information on reverse side. Contact the municipal clerk if you have questions.

FEE \$ 30.00 Burlington Wis., January 9th 2013

To the governing body of the

☐ Town of

☐ Village of

☒ City of Burlington County of Racine

The named organization applies for: (check appropriate box(es).)

☒ A Temporary Class "B" license to sell fermented malt beverages at picnics or similar gatherings under s. 125.26(6), Wis. Stats.

☒ A Temporary "Class B" license to sell wine at picnics or similar gatherings under s. 125.51(10), Wis. Stat.

at the premises described below during a special event beginning Fri. Feb. 22 and ending Fri. Feb. 22 and agrees to comply with all law, resolution, ordinances and regulations (state, federal or local) affecting the sale of fermented malt beverages and/or wine if the license is granted.

## 1. ORGANIZATION (Bona fide club, church, lodge or society, veteran's organization or fair association):

(a) Name Catholic Central High School

(b) Address 148 McHenry St.  
Street ☐ Town ☐ Village ☒ City

(c) Date organized 1989

(d) If corporation, give date of incorporation Feb. 2, 1984

(e) Names and addresses of all officers:

President Mark Wolff - 31143 Banke Rd., Waterford, WI 53185

Vice President Heidi Lloyd - 220 Thorngate Ct. Burlington, WI 53105

Secretary Suzanne Williamson - 16490 Long Meadow Dr. Elkhorn, WI 53121

Treasurer Tom Greenwald - 1095 Geneva National Ave. N. Lake Geneva, WI 53147

(f) Name and address of manager or person in charge of affair: George Selburg, 4419 Golf Ln., Waterford, WI 53185

## 2. LOCATION OF PREMISES WHERE BEER AND/OR WINE WILL BE SOLD:

(a) Street number 148 McHenry St.

(b) Lot \_\_\_\_\_ Block \_\_\_\_\_

(c) Do premises occupy all or part of building? Part of the building

(d) If part of building, describe fully all premises covered under this application, which floor or floors, or room or rooms, license is to cover: New Gym and Topper Hall

## DECLARATION

The Officer(s) of the organization, individually and together, declare under penalties of law that the information provided in this application is true and correct to the best of their knowledge and belief.

Catholic Central High School  
Name of organization

Officer Mark Wolff  
(Signature)

Officer Heidi Lloyd  
(Signature) vice president

Date Filed \_\_\_\_\_

Date Reported to Council or Board \_\_\_\_\_

Person in Charge	License No.			
LAST NAME	FIRST NAME	M.I.	D.O.B.	PHONE NUMBER
<u>Skurudz</u>	<u>Vincent</u>	<u>N</u>	<u>2.9.1974</u>	<u>262-767-1020</u>
HOME ADDRESS	DRIVER'S LICENSE NUMBER			
<u>1100 - 27th Ave. N.</u>	<u>6102-2745-1110-20</u>			





## CITY OF BURLINGTON

### City Clerk

300 N. Pine Street, Burlington, WI, 53105  
(262) 342-1171 – (262) 763-3474 fax  
[www.burlington-wi.gov](http://www.burlington-wi.gov)

<b>Common Council Item Number: 13A</b>	<b>Date:</b> February 5, 2013
<b>Submitted By:</b> Diahn Halbach, City Clerk	<b>Subject:</b> Resolution 4593(44) to consider authorizing fee assessments for Weights and Measures license holders for July 1, 2011 through June 30, 2012.

#### Details:

An ordinance was adopted in 2003 regarding the annual Weights and Measures fee charged to the City of Burlington by the State of Wisconsin Department of Agriculture and Consumer Protection. Any business subject to these regulations is charged both a license fee of twenty-five dollars per year and a fee to recoup the cost of enforcing the regulations. The ordinance allows the City to recover these fees from the businesses that require the service. The State of Wisconsin Department of Agriculture, Trade and Consumer Protection has billed the City of Burlington \$6,400 for the time period of July 1, 2011 to June 30, 2012, which was the same as last year's assessment. Notices have been sent to the license holders ten days prior to this evening's meeting to allow them to be present to discuss this assessment fee schedule. Upon approval of this resolution, the businesses affected will be invoiced according to the category of their license.

Staff recommends approval of this resolution, which will result in invoicing the affected businesses to recoup fees paid by the City of Burlington.

#### Options & Alternatives:

The city could absorb the cost without any reimbursement from the businesses that require this service.

#### Financial Remarks:

The annual bill from the State of Wisconsin to the City of Burlington for the Weights and Measures inspection is \$6,400 with this being the method the city uses to recoup this expense.

#### Executive Action:

This item was discussed at the January 15, 2013 Committee of the Whole meeting and is scheduled for the February 5, 2013 Common Council meeting for consideration.



**A RESOLUTION AUTHORIZING FEE ASSESSMENTS FOR WEIGHTS AND MEASURES  
LICENSE HOLDERS FOR JULY 1, 2011 THROUGH JUNE 30, 2012**

**WHEREAS**, pursuant to City of Burlington Municipal Code s. 254-1.1K, the City assesses fees to each Weights and Measures License holder pursuant to the class of license held in order to recoup the cost of weights and measures inspections and certifications mandated by the State of Wisconsin; and,

**WHEREAS**, the cost of said inspections and certifications incurred under the City's agreement with the State of Wisconsin Department of Agriculture, Trade and Consumer Protection for the period from July 1, 2011 through June 30, 2012 was \$ 6,400; and,

**WHEREAS**, the City Clerk has prepared an assessment schedule based upon the number of each class of licenses, the amount of time required to inspect each licensee, and the cost of the agreement with the State, attached hereto and made a part hereof; and,

**WHEREAS**, the City Clerk has mailed a copy of the Assessment Schedule to each licensee and has mailed to each licensee at least 10 days notice of the date and time at which the Common Council will consider these fee assessments.

**NOW, THEREFORE, BE IT RESOLVED** by the Common Council of the City of Burlington, pursuant to the above, that fees shall be assessed to the holders of Weights and Measures Licenses in the City of Burlington for the period of July 1, 2011 through June 30, 2012 as set forth on the Assessment Schedule attached hereto.

**BE IT FURTHER RESOLVED** that the Clerk shall mail an invoice to each licensee for the applicable fee assessment, and shall notify each licensee that the fee is to be paid within 30 days of the date of mailing.

Introduced: January 15, 2013  
Adopted:

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Robert Miller, Mayor

Attest:

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Diahnn Halbach, City Clerk

**Weights and Measures  
Assessment Schedule  
July 1, 2011 to June 30, 2012**

Proposed Assessment Schedule

Licenses	Issued	Assessment	Revenue
Class 1	5	\$500.00	\$2,500.00
Class 2	12	\$225.00	\$2,700.00
Class 3	8	\$120.00	\$960.00
Class 4	8	\$25.00	\$200.00
Class 5	4	\$10.00	\$40.00
Totals	37		\$6,400.00



## CITY OF BURLINGTON

### Department of Public Works

Division of Wastewater

2200 S. Pine Street, Burlington, WI, 53105

Phone: (262) 539-3646 Fax: (262) 539-3648

[www.burlington-wi.gov](http://www.burlington-wi.gov)

<b>Common Council Item Number: 13B</b>	<b>Date:</b> February 5, 2013
<b>Submitted By:</b> Craig Workman, Director of Public Works	<b>Subject:</b> Resolution 4594(45) to consider approving contract Change Order #1 with Staab Construction, Inc. for the Phase II - WWTP Upgrades and Improvements Project in the amount of \$0.

#### Details:

As detailed in the attached memo, it was determined that several unforeseen items needed to be added and a few items could be eliminated from the Phase II WWTP Upgrades and Improvement Project. The items and their associated costs are as follows:

1. Mitigating a large boulder during the excavation of the High Strength Waste Tank (\$3,016);
2. Altering the design of the Vector Pad due to the presence of an underground tank which differed from what was believed to be present (\$5,404);
3. Replacement of deteriorated asphalt at the old WWTP (\$15,031);
4. Replacement of two valves surrounding the water meter at the old WWTP (\$434);
5. Re-routing existing electrical conduit and sludge piping during the construction of the new High Strength Waste Tank (\$32,846);
6. Elimination of the proposed sampler building for the High Strength Waste Tank area (\$-20,316);
7. Alteration in the clarifier condensate drains (\$-2,474), and;
8. Installation of stone edging around the High Strength Waste Tank (\$1,122).

#### Options & Alternatives:

The common council could choose to deny this change order, however the items have already been completed and these prices represent the negotiated values of the work already performed or eliminated.

#### Financial Remarks:

This project was submitted and approved to the Clean Water Fund Loan Program and these changes will result in no change to the contract price with Staab Construction, the general contractor. These changes will result in a \$35,063 draw against the contingency allowance in the contract, leaving \$164,937 remaining in the contingency after this draw.

#### Executive Action:

This item was discussed at the January 15, 2013 Committee of the Whole meeting and is scheduled for the February 5, 2013 Common Council meeting for consideration.

**Resolution No. 4594(45)**  
**Introduced by: Committee of the Whole**

**A RESOLUTION APPROVING CONTRACT CHANGE ORDER #1 WITH  
STAAB CONSTRUCTION, INC FOR THE PHASE II - WWTP UPGRADES AND  
IMPROVEMENTS PROJECT IN THE AMOUNT OF \$0**

**WHEREAS**, Resolution 4564(15) approved the award of bid to Staab Construction, Inc. for the Phase II - WWTP Upgrades and Improvements Project in the amount of \$7,089,785; and,

**WHEREAS**, the City of Burlington entered into a contract with Staab Construction, Inc. for said improvements on 7/11/2012; and,

**WHEREAS**, it was determined that unforeseen items were needed with the Phase II - WWTP Upgrades and Improvements Project, consisting of mitigating a large boulder during the excavation of the High Strength Waste Tank, altering the design of the Vactor Pad due to the presence of an underground tank which differed from what was believed to be present, replacement of deteriorated asphalt at the old WWTP, installation of two new valves at the water meter at the old WWTP, rerouting existing electrical conduit and sludge piping during the construction of the new High Strength Waste Tank, elimination of the proposed sampler building for the High Strength Waste Tank area, alteration in the clarifier condensate drains, and installation of stone edging around the High Strength Waste Tank. These items have resulted in a \$0 Change Order, a copy of which is attached hereto as "Exhibit A" and made a part hereof; and,

**WHEREAS**, said Change Order #1 in the amount of \$0 has been recommended for approval by the City Engineer; and,

**WHEREAS**, the contract price including Change Order Number One will remain at the not-to-exceed amount of \$7,089,785.

**NOW, THEREFORE, BE IT RESOLVED** by the Common Council of the City of Burlington that Change Order One is hereby approved in the amount of \$0.

**BE IT FURTHER RESOLVED** that the City Administrator is hereby authorized and directed to execute Change Order One on behalf of the City.

Introduced: January 15, 2013  
Adopted:

\_\_\_\_\_  
Robert Miller, Mayor

Attest:

\_\_\_\_\_  
Diahn Halbach, City Clerk

# MEMORANDUM TO THE CITY OF BURLINGTON

To: Kevin Lahner, Craig Workman  
From: Ryan Cardinal  
Date: December 13, 2012  
Re: Contract Change Order Request for Staab Construction Corp.  
Phase II – WWTF Upgrades and Improvements Project

---

Attached please find a copy of Clean Water Fund Change Order #1 and Justification of the additional cost for the **Phase II – WWTF Upgrades and Improvements** construction project. This will be **no change to the contract price** for Staab Construction. This will be a **\$35,063** draw against the contingency allowance in the contract. The current contract price is \$7,089,785.00 with \$200,000 in contingency allowance. There will be \$164,937 remaining in the allowance after this draw. However, to be eligible for reimbursement from the Clean Water Fund Loan, the DNR requires the following paperwork. This draw is for the following items:

1. A larger boulder was encountered during drilling and excavation for the High Strength Waste Tank. This boulder was considered to be an anomaly based on site borings and other excavations. The contractor brought in specialized drilling equipment and was negotiated to be responsible for half the actual cost for the unexpected site conditions. (\$3,016)
2. The Vactor Pad was designed to connect to a tank that was known to be a solid tank based on original plant drawings. Upon excavation, it was found that this tank was actually buried below the surface with manhole risers and slab-on-grade with stone backfill in between. To install the Vactor Pad, a portion of the slab-on-grade had to be removed/replaced and a change to the piping to connect the Vactor Pad to the buried tank. (\$5,404).
3. At the Old WWTP, deteriorating asphalt was removed and replaced at the Owner's request. The dollar amount in this line item will zero out later in the project when asphalt work is completed at the main plant is completed next year. A credit will be given for extra quantity built into the project. (\$15,031)
4. At the Old WWTP, the demolition of the old structures found the valves around the water meter service to be in poor condition. As part of moving these service lines, the contractor provided two new valves at a negotiated no labor charge. (\$434)
5. At the High Strength Waste Tank, underground piping conditions were different than known to be per the original plant drawings. Electrical underground conduit ran through the designed tank location and was required to be rerouted. Sludge lines also conflicted with designed tank wall locations and were required to be rerouted. (\$32,846)
6. Per the owner's request, a sampler building was eliminated from the project which was planned to be built near the new high strength waste tank. Existing nearby structures will be utilized to store samples. (\$20,316 credit)
7. During shop drawing review, cost savings were found in the alteration in the clarifier drive condensate drains. (\$2,474 credit)
8. Around the new High Strength Waste Tank, stone edging was added per the Owner's request for ease of maintenance and mowing, as is consistent bordering other structures at the plant. (\$1,122)

Let me know if you have any questions or comments. Thank you!



Kapur & Associates, Inc. ~ 6025 S. Pine Street ~ Burlington, WI 53105 ~ Phone 262.767.2747 ~ Fax 262.767.2750 [www.kapurengineers.com](http://www.kapurengineers.com)

• Page 1





## CONTRACT CHANGE ORDER

Change Order: #1

Date: December 13, 2012

Name of Project: Phase II - WWTF Upgrades and Improvements Project

OWNER: City of Burlington

CONTRACTOR: Staab Construction Corp.

ENGINEER: Kapur & Associates, Inc.

The following changes are hereby made to the Contract Documents: **See attached documentation.**

Justification: (See attached)

Change to CONTRACT PRICE- \$ 0.00

Original CONTRACT PRICE - \$ 7,089,785.00

Current CONTRACT PRICE adjusted by previous CHANGE ORDER - \$ 7,089,785.00

The CONTRACT PRICE due to this CHANGE ORDER will be  
(increased) (~~decreased~~) by - \$ 0.00

The new CONTRACT PRICE including this CHANGE ORDER will be - \$ 7,089,785.00

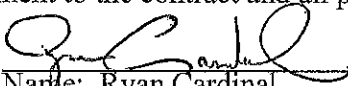
Change to CONTRACT TIME:

The CONTRACT TIME will be (increased) (~~decreased~~) by 0 calendar days.

The date for completion of work will be January 25, 2014 Substantial (Date).  
February 24, 2014 Final (Date)

The CONTRACTOR and OWNER hereby agree that the compensation to the CONTRACTOR effected hereby constitutes full settlement of the claims of the CONTRACTOR under this contract arising out of or incident to the changes effected hereby.

This document will become a supplement to the contract and all provisions will apply hereto.

Recommended by the ENGINEER:  Date 12/20/12  
Name: Ryan Cardinal

Title: Project Engineer

Accepted by the CONTRACTOR:  Date 12/17/12  
Name: Aaron E. Staab

Title: President

Approved by the OWNER: \_\_\_\_\_ Date \_\_\_\_\_  
Name: Kevin Lahner

Title: City Administrator

Authorized Representative





**staab**  
construction  
CORPORATION

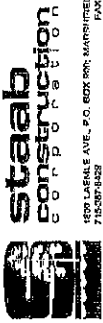
1800 LAMARLE AVE., P.O. BOX 900, MARSHFIELD, WI 54449-0900  
715-387-3429 FAX NO. 715-384-4648

John Grosskreutz  
KAPUR & ASSOCIATES  
7711 North Port Washington Rd  
Milwaukee, WI 53217

CHANGE ORDER ESTIMATE

File: 4433-CO  
Date: 12/17/12  
Project: Burlington WWTF  
Re: CO-01 GILLEN CHANGE SITE CONDITIONS  
File: 4433\CO\JBMSTR-4433.xlsx

NEW Code	ITEM DESCRIPTION	COMMENTS	Qty	UM	Material	Indirect	Rent	Hours	Rate	Labor	Sub	Process Equip	Totals
1001	SUPERVISION		1	LS				6	112.55	675			675
1220	BONDS & INSURANCE	0.72% OF TOTAL CONTRACT	3,016	C\$		42							42
1651	SAFETY		3,016	C\$				1	107.15	107			107
1999	TOTAL INDIRECT		XXXXXXX	XXXX	0	42	0	7	\$111.78	782	0	0	824
2200	002-EARTHWORK		1	LS					109.75	0	2,081		2,081
99995	TOTAL COST		XXXXXXXX	XXXX	0	42	0	7	\$111.78	782	2,081	0	2,965
99996	PERCENT MARGIN ***		XXXXXXXX	XXXX	15.00%	15.00%	15.00%	XXXXXX	XXXXXX	XXXXXX	5.00%	15.00%	XXXXXXXXXX
99996	MARGIN ***		XXXXXXXX	XXXX	0	6	0	XXXXXX	XXXXXX	XXXXXX	104	0	110
99997	CONTRACT PRICE ***		XXXXXXXX	XXXX	0	48	0	XXXXXX	XXXXXX	782	2,185	0	3,016



**CHANGE ORDER ESTIMATE**

File: 4433-CO  
 Date: 11/14/2012  
 Project: Burlington WWTF  
 Re: CO-02 Vactor Pad Conc. & Pipe Mods  
 File: 4433\COJB\MSTR-4433.xlsx

John Grosskreutz  
 KAPUR & ASSOCIATES  
 7711 North Port Washington Rd  
 Milwaukee, WI 53217

NEW Code	ITEM DESCRIPTION	COMMENTS	Qty	UM	Material	Indirect	Rent	Hours	Rate	Labor	Sub	Process Equip	Totals
1001	SUPERVISION		1	LS				7	112.55	794			794
1220	BONDS & INSURANCE	0.72% OF TOTAL CONTRACT	5,405	C\$		39							39
1651	SAFETY		5,405	C\$				2	107.15	191			191
1999	TOTAL INDIRECT		XXXXXXX	XXXX	0	39	0	9	\$111.46	985	0	0	1,024
	002 & 003 - DIV 2 SITEWORK								0.00	0			0
2060	CONC. SAW CUTTING		8	LF	80			2	109.75	165			245
2200	002-EARTHWORK	WANASEK DEMO / REMOVAL	1	LS					109.75	0	278		278
2631-001	002-BURIED PVC PIPE LBR (4'-6")		2	LF				7	106.19	743			743
	SITEWORK & MISC STRUCTURES								0.00	0			0
3100-001	002-SITE-SIDEWALK		64	SF				12	111.43	1,281			1,281
	DIV 3 MISC								0.00	0			0
3210	REINFORCING STEEL		0	TN	55				111.43	0			55
3250	CONCRETE ACCESSORIES		4	CY	60				111.43	0			60
3260	CONCRETE FORMS		4	CY	90				111.43	0			90
3310	REDIMIX CONCRETE		4	CY	252				111.43	0			252
	DIV 15 MISC								0.00	0			0
15070	PVC PIPE MATERIAL	WANASEK FITTINGS	2	EA	108				106.19	0			108
15102	FLAPPER VALVE & ADAPTER PLATE		1	EA	1,001				106.19	0			1,001
99995	TOTAL COST		XXXXXXX	XXXX	1,645	39	0	29	\$110.08	3,174	278	0	5,137
99996	PERCENT MARGIN ***		XXXXXXX	XXXX	15,00%	15,00%	15,00%	XXXXXXX	XXXXXXX	XXXXXXX	5,00%	15,00%	XXXXXXX
99996	MARGIN ***		XXXXXXX	XXXX	247	6	0	XXXXXXX	XXXXXXX	XXXXXXX	14	0	267
99997	CONTRACT PRICE ***		XXXXXXX	XXXX	1,893	45	0	XXXXXXX	XXXXXXX	3,174	292	0	5,404



1507 LAENLE AVE., P.O. BOX 900, MAINTENANCE, WI 53149-0900  
 TEL: 262-742-1100 FAX: 262-742-1101

John Grosskreutz  
 KAPUR & ASSOCIATES  
 7711 North Port Washington Rd  
 Milwaukee, WI 53217

CHANGE ORDER ESTIMATE

File: 4433-CO  
 Date: 12/10/2012  
 Project: Burlington WWTF  
 Re: CO-04 ASPHALT EXTENSION OLD WWTF  
 File: 4433\CO\BMSR-4433.xlsx

NEW Code	ITEM DESCRIPTION	COMMENTS	Qty	UM	Material	Indirect	Rent	Hours	Rate	Labor	Sub	Process Equip	Totals
1001	SUPERVISION		1	LS				2	112.55	262			262
1220	BONDS & INSURANCE	0.72% OF TOTAL CONTRACT	15,031	C\$		108							108
1651	SAFETY		15,031	C\$				2	107.15	266			266
1999	TOTAL INDIRECT		XXXXXXX	XXX	0	108		5	\$109.76	528	0	0	636
003 - DIV 2 SITEWORK									0.00	0			0
1410	QUALITY CONTROL TESTING	BASE, BINDER, & SURFACE COURSE TES	2	EA	792			2	109.75	219			1,011
2510-005	002-ASPHALT BINDER COURSE	Alt #6 87.1 Binder, 79.91 Surface	167	TN					109.75	0	12,618		12,618
99995	TOTAL COST		XXXXXXX	XXX	792	108	0	7	\$109.75	747	12,618	0	14,265
99996	PERCENT MARGIN ***		XXXXXXX	XXX	15.00%	15.00%	15.00%	XXXXXXX	XXXXXXX	XXXXXXX	5.00%	15.00%	XXXXXXX
99996	MARGIN ***		XXXXXXX	XXX	119	16	0	XXXXXXX	XXXXXXX	XXXXXXX	631	0	766
99997	CONTRACT PRICE ***		XXXXXXX	XXX	911	124	0	XXXXXXX	XXXXXXX	747	13,249	0	15,031



1700 LAKESHORE AVE., P.O. BOX 300, MARSHFIELD, WI 54449-0300  
715-387-9459 FAX NO. 715-384-4848

CHANGE ORDER ESTIMATE

File: 4433-CO  
Date: 11/14/2012  
Project: Burlington WWTF  
Re: CO-05 WATER LINE OLD WWTF  
File: 4433\CO\BJMSTR-4433.xlsx

John Grosskreutz  
KAPUR & ASSOCIATES  
7711 North Port Washington Rd  
Milwaukee, WI 53217

NEW Code	ITEM DESCRIPTION	COMMENTS	Qty	UM	Material	Indirect	Rent	Hours	Rate	Labor	Sub	Process Equip	Totals
1001	SUPERVISION		1	LS				1	112.55	113			113
1220	BONDS & INSURANCE	0.72% OF TOTAL CONTRACT	432	C\$		3							3
1551	SAFETY		432	C\$					107.15	0			0
1999	TOTAL INDIRECT		XXXXXXX	XXXX	0	3	0	1	\$112.55	113	0	0	116
	DIV 15 MISC								0.00	0			0
15075	CUISTL PIPE MATERIAL	2-1 1/2" GATE VALVES	1	LS	276				106.19	0			276
99995	TOTAL COST		XXXXXXX	XXXX	276	3	0	1	\$112.55	113	0	0	392
99998	PERCENT MARGIN ***		XXXXXXX	XXXX	15.00%	15.00%	15.00%	XXXXXXX	XXXXXXX	XXXXXXX	5.00%	15.00%	XXXXXXX
99996	MARGIN ***		XXXXXXX	XXXX	41	0	0	XXXXXXX	XXXXXXX	XXXXXXX	0	0	42
99997	CONTRACT PRICE ***		XXXXXXX	XXXX	317	4	0	XXXXXXX	XXXXXXX	113	0	0	434



**CHANGE ORDER ESTIMATE**

File: 4433-CO  
 Date: 12/7/2012  
 Project: Burlington WWTF  
 Re: CO-06 HSW Tank Mods  
 File: 4433\COJBMSR-4433.xlsx

John Grosskreutz  
 KAPUR & ASSOCIATES  
 7711 North Port Washington Rd  
 Milwaukee, WI 53217

NEW	Code	ITEM DESCRIPTION	COMMENTS	Qty	UM	Material	Indirect	Rent	Hours	Rate	Labor	Sub	Process Equip	Totals
	1001	SUPERVISION		1	LS				32	112.55	3,602			3,602
	1220	BONDS & INSURANCE	0.72% OF TOTAL CONTRACT	32,844	C\$		236							236
	1651	SAFETY		32,844	C\$				11	107.15	1,163			1,163
	1999	TOTAL INDIRECT		XXXXXXX	XXXX	0	236	0	43	\$113.16	4,765	0	0	5,001
	ITEM #1	6" DSD TO SLUDGE TANK NO. 2		1	LS	5,435			37	111.43	4,123	1,110		10,668
	ITEM #2	8" DSD TO SLUDGE TANK NO. 1 TIE-IN JUS		1	LS	4,965			5	111.43	557	890		6,412
	ITEM #3	HSW TANK ELEVATION		1	LS					111.43	0	1,151		1,151
	ITEM #4	RELOCATE EX. ELECTRICAL CONDUITS		1	LS					111.43	0	10,946		10,946
	ITEM #5	HSW TANK SIZE REDUCTION		1	LS	(446)			(28)	111.43	(3,120)			(3,566)
	99995	TOTAL COST		XXXXXXX	XXXX	9,854	236	0	97	\$111.24	6,325	14,097	0	30,612
	99996	PERCENT MARGIN ***		XXXXXXX	XXXX	15.00%	15.00%	15.00%	XXXXXXX	XXXXXXX	XXXXXXX	5.00%	15.00%	XXXXXXX
	99996	MARGIN **		XXXXXXX	XXXX	1,493	35	0	XXXXXXX	XXXXXXX	XXXXXXX	705	0	2,233
	99997	CONTRACT PRICE ***		XXXXXXX	XXXX	11,447	272	0	XXXXXXX	XXXXXXX	6,325	14,802	0	32,846



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1500 LAEMLE AVE., P.O. BOX 900, MARSHFIELD, WI 54449-0900  
715-287-8421 FAX NO. 715-284-4545

# PRICING SHEET

PAGE

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2000

BURLINGTON WWTF (ITEM #1)

TYPE OF WORK

Enter Description

BURLINGTON, WI

ENGINEER SECTIONS

Enter Section

ARCH/ENGR OR CONTR.

EST. BY KMF

PRICED BY KMF

EXT. BY KMF

CHECKED BY KMF

Description	QUANTITY		MATERIAL		LABOR		SUBCONTRACT	
			UNIT PRICE	DOLLARS	RATE	HRS	UNIT PRICE	DOLLARS
2058 PIPING DEMO	1	LS		103.00		8.00		
3310 GROUT SLURRY	1	LS						800.00
9900 PAINTING	1	LS						310.00
15070 PIPE	1	LS		4652.00		19.62		
15102 PLUG VALVE	1	LS		735.00				
15120 PIPE ACCESSORIES	1	LS		97.00		1.00		
15136 CORING & LINKSEAL	1	LS		1131.00		5.00		
15140 PIPE SUPPORTS	1	LS		168.00		2.70		0.00
15190 MECHANICAL ID	1	LS		19.00		0.50		0.00
				0.00		0.00		0.00
COLUMN SUBTOTALS:	9	ea		\$5,435		37		\$1,110
MULTIPLIER:	1	ls		1.00		1.00		1.00
FREIGHT / DELIVERY / HANDLING:	1	ls		\$0				\$0
TAX:	0.00%	ls	\$5,435	\$0			\$1,110	\$0
TOTAL:	9	ea		\$5,435		37		\$1,110





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1600 LAEMLE AVE., P.O. BOX 900, MARGFIELD, WI 53448-0900  
715-397-6429 FAX NO. 715-398-1049

# PRICING SHEET

PAGE

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2000

BURLINGTON WWTF (BID ITEM #2)

TYPE OF WORK

BURLINGTON, WI

ENGINEER SECTIONS

ARCH/ENGR OR CONTR.	EST. BY	KMF	PRICED BY	KMF	EXT. BY	KMF	CHECKED BY	KMF
Description	QUANTITY		MATERIAL		LABOR		SUBCONTRACT	
			UNIT PRICE	DOLLARS	RATE	HRS	UNIT PRICE	DOLLARS
2058 PIPE DEMO	1	ls				-7.00		
2690 PIPE EXCAVATION	1	ls						-600.00
2510 ASPHALT	1	ls						
3310 GROUT SLURRY	1	ls						800.00
9900 PAINTING	1	ls						-510.00
15070 PIPE	1	ls		3238.00		16.00		
15102 PLUG VALVE	1	ls		1655.00				
15120 PIPE ACCESSORIES	1	ls		144.00		1.00		
15135 WALL SLEEVE & SEAL	1	ls		-427.00		-7.00		
15136 CORING	1	ls		611.00		5.00		
15140 PIPE SUPPORT	1	ls		-256.00		-3.00		
				0.00		0.00		0.00
COLUMN SUBTOTALS:	11	ea		\$4,965		5		\$890
MULTIPLIER:	1	ls		1.00		1.00		1.00
FREIGHT / DELIVERY / HANDLING:	1	ls		\$0				\$0
TAX:	0.00%	ls	\$4,965	\$0			\$890	\$0
TOTAL:	11	ea		\$4,965		5		\$890



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construction

1600 LAEMLE AVE., P.O. BOX 9001 MARSHFIELD, WI 54449-0900  
715-387-0425 FAX NO. 715-384-4840

# PRICING SHEET

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2200

BURLINGTON WWTF (BID ITEM NO. 3)

TYPE OF WORK

EARTH WORK

BURLINGTON, WI

ENGINEER SECTIONS

ARCH/ENGR OR CONTR.			EST. BY		KMF		PRICED BY		KMF		EXT. BY		KMF		CHECKED BY		KMF	
Description	QUANTITY		MATERIAL		LABOR		SUBCONTRACT											
			UNIT PRICE	DOLLARS	RATE	HRS	UNIT PRICE	DOLLARS										
				0		0			0					0				0
<u>ORIGINAL</u>		ea		0		0			0					0				0
NONE		ea		0		0			0					0				0
		ea		0		0			0					0				0
<u>REVISED</u>		ea		0		0			0					0				0
40 TON #1 STONE	1	LS		0		0			0			1151		1151				
		ea		0		0			0					0				0
				0		0			0					0				0
COLUMN SUBTOTALS:	1	ls		\$0		0			0					\$1,151				
FREIGHT / DELIVERY / HANDLING:	1	ls		\$0		0			0					\$0				
MULTIPLIER	1	ls		1.00		1.00			1.00					1.00				
TOTAL:	1	ea		\$0		0			0					\$1,151				



**staab**  
construction  
CORPORATION

1800 LAMBIE AVE., P.O. BOX 900, MARSHFIELD, WI 54449-0900  
715-587-0429 FAX NO. 715-384-4640

# PRICING SHEET

PAGE

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16000

BURLINGTON WWTF (BID ITEM #4)

TYPE OF WORK

Enter Description

BURLINGTON, WI

ENGINEER SECTIONS

Enter Section

ARCH/ENGR OR CONTR.		EST. BY	KMF	PRICED BY		KMF	EXT. BY	KMF	CHECKED BY	KMF
Description	QUANTITY			MATERIAL			LABOR		SUBCONTRACT	
				UNIT PRICE	DOLLARS		RATE	HRS	UNIT PRICE	DOLLARS
					0			0		0
RERUN EX. ELECTRICAL LINES ABOVE GRADE & EXPOSED W/ NEW CONDUIT/WIRE	1	LS			---			---		10946
		ea			0			0		0
		ea			0			0		0
					0			0		0
COLUMN SUBTOTALS:	1	LS			\$0			0		\$10,946
FREIGHT / DELIVERY / HANDLING:	1	ls			\$0			0		\$0
MULTIPLIER	1	ls			1.00			1.00		1.00
TOTAL:	1	ea			---			---		\$10,946

# PRICING SHEET

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3310

BURLINGTON WWTF (ITEM No. 5 Tank Size Reduction)

TYPE OF WORK

BURLINGTON, WI

ENGINEER SECTIONS

Enter Section

ARCH/ENGR OR CONTR.		EST. BY	KMF	PRICED BY	KMF	EXT. BY	KMF	CHECKED BY	KMF
Description	QUANTITY			MATERIAL		LABOR		SUBCONTRACT	
				UNIT PRICE	DOLLARS	RATE	HRS	UNIT PRICE	DOLLARS
CONC / GROUT / FORM WORK	6.6	CY			-435.50		-36.19		0.00
		ea			0.00		0.00		0.00
REBAR MODIFICATION	490	PCS			0.00	0.08	8.00		0.00
		ea			0.00		0.00		0.00
		ea			0.00		0.00		0.00
					0.00		0.00		0.00
COLUMN SUBTOTALS:	497	ea			-436		-28		\$0
MULTIPLIER:	1	ls			1.00		1.00		1.00
FREIGHT / DELIVERY / HANDLING:	1	ls			-11				\$0
TAX:	0.00%	ls		\$436	\$0			\$0	\$0
TOTAL:	497	ea			-446		-28		\$0

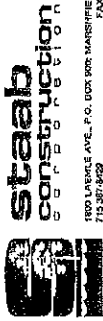


CHANGE ORDER ESTIMATE

File: 4433-CO  
 Date: 11/27/2012  
 Project: Burlington WWTF  
 Re: CO-07 SAMPLER BUILDING MODS  
 File: 4433\CO\JB\MSTR-4433.xlsx

John Grosskreutz  
 KAPUR & ASSOCIATES  
 7711 North Port Washington Rd  
 Milwaukee, WI 53217

NEW Code	ITEM DESCRIPTION	COMMENTS	Qty	UM	Material	Indirect	Rent	Hours	Rate	Labor	Sub	Process Equip	Totals
1001	SUPERVISION		1	LS				4	112.55	450			450
1220	BONDS & INSURANCE	0.72% OF TOTAL CONTRACT	(21,253)	C\$		(153)							(153)
1851	SAFETY		(21,253)	C\$				(2)	107.15	(214)			(214)
1999	TOTAL INDIRECT		XXXXXXXXXX	XXXX	0	(153)		2	\$117.95	235	0	0	83
13120-001	131-PRE-CAST CONCR STRUCTURES	ADDED WINDOW (LIGHT)	48	SF					119.24	0		300	300
13120-002	31-PRE-CAST CONCR STRUCTURES	DELETED BLDG, LESS SUBMITTAL/ENGINE	36	SF				(16)	119.24	(1,908)		(18,406)	(20,314)
16050	ELECTRICAL CONSTRUCTION			C\$					107.15	0	(385)		(385)
99995	TOTAL COST		XXXXXXXXXX	XXXX	0	(153)		(14)	\$119.42	(1,672)	(385)	(18,106)	(20,316)
99996	PERCENT MARGIN ***		XXXXXXXXXX	XXXX	0.00%	0.00%	0.00%	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	0.00%	0.00%	XXXXXXXXXX
99996	MARGIN ***		XXXXXXXXXX	XXXX	0	0	0	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	0	0	0
99997	CONTRACT PRICE ***		XXXXXXXXXX	XXXX	0	(153)		XXXXXXXXXX	XXXXXXXXXX	(1,672)	(385)	(18,106)	(20,316)



CHANGE ORDER ESTIMATE

File: 4433-CO  
 Date: 11/27/2012  
 Project: Burlington WWTF  
 Re: CO-09 CLARIFIER DRIVE CONDENSATE DRAINS  
 File: 4433\CO\BJMSTR-4433.xlsx

John Grosskreutz  
 KAPUR & ASSOCIATES  
 7711 North Port Washington Rd  
 Milwaukee, WI 53217

NEW	ITEM DESCRIPTION	COMMENTS	Qty	UM	Material	Indirect	Rent	Hours	Rate	Labor	Sub	Process Equip	Totals
1001	SUPERVISION		1	LS				3	112.55	338			338
1220	BONDS & INSURANCE	0.72% OF TOTAL CONTRACT	(2,611)	C\$		(19)							(19)
1651	SAFETY		(2,611)	C\$				(1)	107.15	(92)			(92)
1999	TOTAL INDIRECT		XXXXXXX	XXXX	.0	(19)	.0	2	\$114.73	245	0	0	226
11353-001	90-CLARIFIER DRIVE/RAKES		4	EA					111.47	0		(2,700)	(2,700)
99995	TOTAL COST		XXXXXXX	XXXX	.0	(19)	0	2	\$114.73	245	0	(2,700)	(2,474)
99996	PERCENT MARGIN **		XXXXXXX	XXXX	0.00%	0.00%	0.00%	XXXXXXX	XXXXXXX	XXXXXXX	0.00%	0.00%	XXXXXXX
99996	MARGIN **		XXXXXXX	XXXX	0	0	0	XXXXXXX	XXXXXXX	XXXXXXX	0	0	0
99997	CONTRACT PRICE ***		XXXXXXX	XXXX	0	(19)	0	XXXXXXX	XXXXXXX	245	0	(2,700)	(2,474)



1800 LARKLE AVE., P.O. BOX 900, MAUNSELL, WI 53450  
715.387.8452 FAX NO. 715.387.4646

John Grosskreutz  
KAPUR & ASSOCIATES  
7711 North Port Washington Rd  
Milwaukee, WI 53217

CHANGE ORDER ESTIMATE

File: 4433-CO  
Date: 12/7/2012  
Project: Burlington WWTF  
Re: CO-10 HSW Rock Mow Strip  
File: 4433\CO\JB\MSTR-4433.xlsx

NEW Code	ITEM DESCRIPTION	COMMENTS	Qty	UM	Material	Indirect	Rent	Hours	Rate	Labor	Sub	Process Equip	Totals
1001	SUPERVISION		1	LS				3	112.55	338			338
1220	BONDS & INSURANCE	0.72% OF TOTAL CONTRACT	1,121	C\$		8							8
1651	SAFETY		1,121	C\$				0	107.15	40			40
1999	TOTAL INDIRECT		XXXXXXX	XXX	0	8	0	3	\$111.95	377	0	0	385
2200	002-EARTHWORK		1	LS					109.75	0	700		700
99995	TOTAL COST		XXXXXXXX	XXX	0	8	0	3	\$111.95	377	700	0	1,085
99996	PERCENT MARGIN ***		XXXXXXXX	XXX	15.00%	15.00%	15.00%	XXXXXXX	XXXXXXX	XXXXXXX	5.00%	15.00%	XXXXXXXX
99996	MARGIN ***		XXXXXXXX	XXX	0	1	0	XXXXXXX	XXXXXXX	XXXXXXX	35	0	36
99997	CONTRACT PRICE ***		XXXXXXXX	XXX	0	9	0	XXXXXXX	XXXXXXX	377	735	0	1,122



## CITY OF BURLINGTON

### Finance Department

300 N. Pine Street, Burlington, WI 53105  
(262) 342-1170 – (262) 342-1178 fax  
www.burlington-wi.gov

<b>Common Council Item Number: 13C</b>	<b>Date:</b> February 5, 2013
<b>Submitted By:</b> Kevin M. Lahner, City Administrator & Steve DeQuaker, Treasurer	<b>Subject:</b> Resolution 4595(46) to consider a market revaluation and four-year full valuation maintenance agreement with Accurate Appraisal.

#### Details:

In 2012, the City's value of Real Property dropped slightly due to economic conditions. According to the Tax rates and figures used to generate the 2012 Tax Bills, The City's equalization factor was at 107%. An average home value assessed at \$195,000 showed an equalized value of \$182,243. The equalized value is the average Market Value for the City.

State Statutes require revaluations when the equalization factor approaches 10% plus or minus of the assessed value. Typical revaluations occur in the State of Wisconsin every 5 years. The Last revaluation in the City was in 2006. Staff believes the City will be near or over this factor of 10% in 2013.

Staff has asked Accurate Appraisal, the City's assessor, to propose a full market revaluation in 2013 to bring the equalization factor back into alignment at 100%. In addition it is becoming a common practice to have the Assessor maintain a Full-Value Maintenance program at 25% of the City per year to continue to maintain the 100% equalization factor.

Full-Value Maintenance will include property visits, business verifications for Personal Property Tax purposes, market assessments, permit and building reviews, photographs and notations for specific properties as required or needed and other enhanced data for the in-house system being used to track this information, currently "Market Drive".

#### Options & Alternatives:

The Council could choose to not do the Full Value Maintenance program at the quoted rate of \$44,500 per year. Council could also choose not to do the Market Revaluation in 2013 and delay it to a future year.

#### Financial Remarks:

2013 Budget has sufficient funds to cover the \$34,000 for the Market Revaluation based on \$25,000 budget for Assessor Services and Administrative Contract Services. Future years will be budgeted accordingly at \$44,500 per year. Typical costs to do a Full Value Maintenance program, done in one year would be over \$170,000. This program spreads those costs over 4 years. The overall total is slightly higher due to administrative tasks being more complex with a 4 year Full Valuation. All other Assessor Services will continue as usual and as noted in the attached contract.

#### Executive Action:

This item was discussed at the January 18, 2013 Committee of the Whole meeting and is scheduled for the Common Council meeting for consideration on February 5, 2013.



**A RESOLUTION APPROVING A REVALUATION CONTRACT AND  
FULL-VALUE MAINTENANCE CONTRACT BETWEEN  
THE CITY OF BURLINGTON AND ACCURATE APPRAISAL, LLC**

**WHEREAS**, Accurate Appraisal, LLC currently provides assessor functions and related assistance to the City of Burlington; and,

**WHEREAS**, Accurate Appraisal, LLC has been a qualified provider of such revaluation services for the City of Burlington in the past; and,

**WHEREAS**, the City of Burlington believes that it is in the City's best interest to contract with Accurate Appraisal, LLC for the Market Revaluation of real property in the amount of \$34,000 as of January 1, 2013 as stated in the attached Contract; and,

**WHEREAS**, the City of Burlington believes that it is also in the City's best interest to contract with Accurate Appraisal, LLC for the Full Value Maintenance for the years 2014-2017 for the amount of \$44,500 per year as stated in the attached Contract; and,

**NOW, THEREFORE, BE IT RESOLVED** by the Common Council of the City of Burlington, Racine County, State of Wisconsin, that the City shall enter into an agreement with Accurate Appraisal, LLC for the Market Revaluation services for January 1, 2013 and the and Full Value Maintenance services for 2014-2017, (Exhibit "A).

**BE IT FURTHER RESOLVED** that the City Administrator is hereby authorized and directed to execute this agreement on behalf of the City.

Introduced: January 15, 2013  
Adopted:

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Robert M. Miller, Mayor

Attest:

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Diahnn R. Halbach, City Clerk



# Agreement for Assessment Services

Prepared for:

City of Burlington

By

Accurate Appraisal, LLC.

# **AGREEMENT FOR MARKET REVALUATION & FULL-VALUE MAINTENANCE**

## **Section I**

This agreement made this \_\_\_\_\_ day of \_\_\_\_\_, 2012 by and between the City of Burlington, Racine & Walworth Counties, State of Wisconsin, party of the first part, hereinafter referred to as "Client",

**AND**

ACCURATE APPRAISAL LLC., PO BOX 415, MENASHA, WI 54952, party of the second part, hereinafter referred to as "Accurate".

## **SCOPE OF SERVICES**

Accurate shall provide the Client with assessing services by Wisconsin Department of Revenue Certified Personnel for the 2013-2017 assessment years which includes the following:

1. Accurate shall update and maintain 100% real property assessment records for the Client. Said service shall include the assessment of all new construction, remodeling, additions and changes relating to improvements removed for any reason such as fire, demolition, etc. through building permits. All previous year sale properties will be physically inspected. All inspections requested by property owners and/or Board of Review will be granted. In addition for years 2013-2017, Accurate shall physically inspect 25% of the total improved parcel count as shown on the prior year's final Clerk's Statement of Assessment. Accurate shall reapportion value brought about through property splits. This service shall also include all property values be kept in market value compliance in accordance with the Wisconsin Department of Revenue's yearly equalized values. A market revaluation shall be performed in 2013.
2. Accurate shall prepare and mail personal property blotters from a list supplied by the Client of the accounts to be assessed. Accurate will analyze returned personal property blotters from the merchants in order to establish the proper assessment.
3. Accurate shall be required to attend Open Book and all Board of Review meetings and shall be responsible for defending all assessments. The Open Book meeting shall be conducted as needed. All meeting times shall be consecutive. The meetings shall be scheduled by Accurate with the Clerk. The Board of Review meetings shall be completed no later than the agreement date specified in Section II of this agreement.

4. Accurate shall enter real estate and personal property assessments in the current assessment roll so that it may be submitted to the Board of Review.
5. Accurate shall retain the right to employ additional certified personnel at Accurate's expense as deemed necessary to complete the assessment roll in a timely manner. Responsibility for the content and accuracy of the assessment roll regardless of the use of other personnel shall, however, rest with Accurate.
6. The Client's responsibilities will be to supply Accurate with adequate office space in or near the Client's Hall. Items to be mailed such as, but not limited to, assessor's final report and personal property blotters will be the responsibility of Accurate.
7. The Client will hold harmless Accurate from all claims and liabilities due to the assessment of property and as the agent for the Client as it relates to the specific services outlined in this agreement. Claims or liabilities, which result from the intentional or negligent acts or omissions of Accurate, its employees, agents and representatives, shall be the responsibility of Accurate.
8. This agreement between the Client and Accurate shall begin 14 days after final adjournment of Board of Review in 2012 through 14 days after final adjournment of Board of Review in 2017. It is expected the work will commence with the mailing of personal property blotters and be completed after the final adjournment of the Board of Review and any necessary follow up questions and/or work because of appeals of Board of Review decisions.
9. Accurate shall submit monthly invoices based upon a percentage complete. The Client reserves the right to retain a 10% holdback pending final completion of all terms and conditions of the contract.
10. Accurate shall provide advice and opinion for assessment matters and will defend values through the appeal process beyond the Open Book and Board of Review.
11. Accurate shall complete its Board of Review hearings under this agreement no later than the date specified in section II of this agreement, except for delays caused by the Client, county or state. Accurate may request a thirty-day extension to the contract upon written agreement with the Client.
12. Accurate shall maintain full insurance coverage to protect and hold harmless the Client. Limits of liability shall be not be less than the amounts listed below in this contract:

#### INSURANCE COVERAGE

General Liability

General Aggregate	\$ 4,000,000
Each Occurrence	\$ 1,000,000
Fire Damage	\$ 300,000
Medical Expense	\$ 10,000

13. Accurate shall consider the cost approach, market approach, and income approach in the valuation of all land and improvements where applicable.
14. Accurate shall use Computer Assisted Mass Appraisal software to accurately provide the Client with records of the maintenance and revaluation. For both residential and commercial valuation, Global Valuation Systems or any other applicable CAMA software package, will be utilized following market data, Volume II of the Assessor manual and Marshall & Swift cost tables. The cost of the yearly maintenance fee for the software will be at no additional cost to the City. The computer should be updated within 14 days of the final adjournment of the Board of Review.
15. Photographs of all improved parcels will be taken digitally at no additional expense to the Client.
16. All expenses incurred by Accurate during the contract such as postage, phone calls, etc..., will be at no additional expense to the Client.
17. Accurate will promote understanding of the assessment process with taxpayers and the Client. The Client and Accurate shall work to maintain good public relations throughout the assessment program.
18. Accurate shall also maintain, at its expense, an "800" telephone number.
19. Each contract year, within fourteen (14) days of the final adjournment of the Board of Review, the company shall turn over to the City, all records prepared for the reassessment including but not limited to: (a) property record cards, maps, and any other schedules or forms, (b) all records and material obtained from the City and not previously returned to include maps, plans, and assessor's records, and (c) material specifically obtained and/or used for performance of assessment work for the City, to include aerial photos, land value maps, depth factor tables, copies of leases, correspondence with property owners, sales data, rental schedules, capitalization rate data, gross income multiplier data, and operating statements of income properties.

## **Section II**

### **Parcel Totals:**

Residential Total = 3,101

Residential Improved = 2,840

Commercial Total = 475

Commercial Improved = 417

Agricultural = 18

Undeveloped = 5

Other Total = 2

Other Improved = 1

Ag Forest = 2

Forest = 4

**Section III**

Agreement for Assessment Services

Provided by Accurate Appraisal LLC.

For

City of Burlington, Racine and Walworth Counties for the assessment years 2013-2017

Dated this \_\_\_\_\_ day of \_\_\_\_\_ 2012.

**Agreement completion date of July 31<sup>st</sup> each year for full-value  
maintenance**

**Agreement completion date of September 30<sup>th</sup> for market revaluation**

Fee for services rendered:

Accurate shall be paid the sum of:

**2013 Market Revaluation - \$34,000**

**2014-2017 Full-Value Maintenance - \$44,500 per year**

\_\_\_\_\_  
Lee De Groot  
Member  
Accurate Appraisal LLC

\_\_\_\_\_  
Date

\_\_\_\_\_  
Authorized Client Signature

\_\_\_\_\_  
Date



## CITY OF BURLINGTON

**Department of Public Works**  
Streets, Parks & Water Departments  
2200 S. Pine St. Burlington, WI, 53105  
(262) 539-3770- (262) 539-3773 fax  
[www.burlington-wi.gov](http://www.burlington-wi.gov)

<b>Common Council Item Number: 14A</b>	<b>Date:</b> February 5, 2013
<b>Submitted By:</b> Kevin Lahner, City Administrator	<b>Subject:</b> Ordinance 1960(14) to consider amending the Multi-Jurisdictional Comprehensive Plan for 200 Bridge Street.

**Details:**

The Racine County Multi-Jurisdictional Comprehensive Plan was implemented by state statute on January 1, 2010. As part of a rezone request to zone property at 200 Bridge Street, an amendment to the Comprehensive Plan would be necessary. Currently this property is zoned as Commercial and would need to be amended to High-Density Residential to be compliant.

The process of a Comprehensive Plan Amendment began with a Plan Commission recommendation. A thirty day waiting period occurred in which surrounding communities were notified of the Public Hearing that will occur at the January 15, 2013 Council meeting. After the Public Hearing the Common Council will consider the amendment and make it part of permanent record if approved. Racine County will amend the land use plan yearly with any updates or amendments.

This request was recommended for approval at the January 8<sup>th</sup> Plan Commission meeting.

**Options & Alternatives:**

This amendment is a necessary part of the rezone if it is approved.

**Financial Remarks:**

There are no costs associated with this request.

**Executive Action:**

This item was discussed at the January 15, 2013 Committee of the Whole meeting and is scheduled for the February 5, 2013 Common Council meeting for consideration.



**ORDINANCE AMENDING THE RACINE COUNTY MULTI-JURISDICTION COMPREHENSIVE  
PLAN FOR THE CITY OF BURLINGTON, WISCONSIN FOR 200 BRIDGE STREET**

The City Common Council of the City of Burlington, Wisconsin, do ordain as follows:

**Section 1.** On July 21, 2009, the City of Burlington adopted, as Ordinance No. 1890(11) a comprehensive plan (the "Plan") pursuant to the provisions of Sections 62.23(3)(b) and 66.1001 of the Wisconsin Statutes, such Plan being formally titled "A Multi-Jurisdictional Comprehensive Plan for the City of Burlington, Wisconsin."

**Section 2.** Sections 62.23(3)(b) and 66.1001(4) of the Wisconsin Statutes allows the Plan to be amended, from time to time, by the City of Burlington under and pursuant to the provisions and procedures contained in such Sections 62.23(3)(b) and 66.1001(4).

**Section 3.** The City of Burlington wishes to so amend the Plan as expressly described below (the "Plan Amendment") and the procedures specified on Sections 62.23(3)(b) and 66.1001(4) of the Wisconsin Statutes for the Plan Amendment have been fully complied with by the City of Burlington.

**Section 4.** The Plan Amendment pertains to the real property (the "Real Property") located in the City of Burlington and which is more specifically described in attached Exhibit A, such Exhibit A being hereby incorporated herein by reference.

**Section 5.** The Common Council held a public hearing on said amendment on \_\_\_\_\_, 2013 and which public hearing was properly noticed by a Class 1 notice under Chapter 985 of the Wisconsin Statutes and was duly published at least thirty (30) days before the public hearing was held.

**Section 6.** The City of Burlington Common Council hereby finds and determines based, in part, upon the City plan Commission's recommendation and Plan Commission Resolution Number Fourteen dated January 8, 2013 that:

- a) The Comprehensive Plan Amendment is consistent with the goals, objectives, and policies of the Plan.
- b) The Plan Amendment will not lead to any detrimental environmental effects.
- c) The Plan Amendment is compatible with surrounding land uses.
- d) The Comprehensive Plan Amendment will not overburden existing local and County facilities and services and such facilities and services are adequate to serve the type of development associated with the Plan Amendment.
- e) The Comprehensive Plan Amendment will enhance economic development within the City and County.
- f) The Comprehensive Plan Amendment is in substantial agreement with the recommendations of the regional land use plan.

**Section 7.** The Comprehensive Plan is accordingly hereby amended by the adoption of the following Plan Amendment: "Real Property (described in attached Exhibit A) be changed from its current land use designation of "Commercial" in the Plan to the new land use designation of "High-Density Residential" in the Land Use Plan Element and Land Use Plan Map for the year 2035 of the City's Comprehensive Plan to construct an auto parts store.

**Section 8.** This ordinance shall take effect upon passage by a majority vote of the members-elect of the City of Burlington Common Council and publication or posting as required by law.

Introduced: January 15, 2013  
Adopted:

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Robert Miller, Mayor

Attest:

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Diahnn Halbach, City Clerk

## EXHIBIT A

LOT 1 OF CERTIFIED SURVEY MAP NO. 2817, AS RECORDED IN THE RACINE COUNTY REGISTER OF DEEDS OFFICE IN VOLUME 9, ON PAGE 24, DOCUMENT NO. 2111260 BEING LOCATED IN THE NORTHEAST  $\frac{1}{4}$  OF THE SOUTHEAST  $\frac{1}{4}$  AND THE SOUTHEAST  $\frac{1}{4}$  OF THE NORTHEAST  $\frac{1}{4}$  OF SECTION 32, TOWNSHIP 3 NORTH, RANGE 19 EAST, CITY OF BURLINGTON, RACINE COUNTY, WISCONSIN.

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**Multi-Jurisdictional Comprehensive Plan Amendment**  
**200 Bridge Street, Burlington, WI 53105**  
**From Commercial to High-Density Residential**

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**KEY**



**Subject Property**



**High-Density Residential**



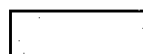
**Commercial**



**Medium-Density Residential**



**Primary Environmental Corridor**



**Town of Burlington**



**Administration Department**  
300 N. Pine Street, Burlington, WI, 53105  
(262) 342-1161 – (262) 763-3474 fax  
[www.burlington-wi.gov](http://www.burlington-wi.gov)

**STAFF REPORT**  
**COMPREHENSIVE LAND USE PLAN AMENDMENT**  
**CITY OF BURLINGTON**

**Date:** December 14, 2012

**Report Prepared By:** Megan E. Watkins, Assistant to the City Administrator

**Property Address:** 200 Bridge Street, Burlington, WI 53105

**Parcel Number:** 206-03-19-32-402-697

**Property Owner:** Bear Development, LLC

**Applicant:** S.R. Mills

**Date of Public Hearing:** January 15, 2013, 6:30 p.m. at 224 E. Jefferson Street

**Action Requested:** To change the Multi-Jurisdictional Comprehensive Plan from “Commercial” to “High-Density Residential” for the subject property.

**Summary:** the applicant has petitioned to rezone property at 200 Bridge Street within city zoning district classifications and it was determined a Comprehensive Plan amendment was also required. Per the Comprehensive Plan the subject property is listed as Commercial and would not be consistent with the city zoning change from Neighborhood Business District to Multi-Family Residential District.

**Existing Comprehensive Plan Zoning:** Commercial

**Surrounding Zoning Comprehensive Plan Zoning:** High-Density Residential to the north; Primary Environmental Corridor to the south; Medium-Density Residential to the east; and Commercial to the west.

**Existing Land Use:** To construct two 24-unit apartment buildings on the property. Currently this parcel is vacant.

**Surrounding Land Use:** This parcel has an apartment complex to the north, a park to the south, a grocery store to the west and will abut the Fox River to the east with single-family residential across the river.

**Relevant Criteria:**

The City of Burlington Plan Commission hereby finds and determines that:

- a) The Plan Amendment is consistent with the goals, objectives, and policies of the Plan.
- b) The Plan Amendment will not lead to any detrimental environmental effects.
- c) The Plan Amendment is compatible with surrounding land uses.
  
- d) The Plan Amendment will not overburden existing local and County facilities and services and such facilities and services are adequate to serve the type of development associated with the Plan Amendment.
- e) The Plan Amendment will enhance economic development within the City and County.
- f) The Plan Amendment is in substantial agreement with the recommendations of the regional land use plan.

**Recommendation of Plan Commission:** Recommendation will go before the Plan Commission on January 8, 2013 as Plan Commission Resolution 14.

**Next Step:** A Public Hearing is scheduled before the Common Council on January 15, 2013; scheduled for discussion among the Common Council at the Committee of the Whole meeting on January 15, 2013; and scheduled for consideration by the Common Council on February 5, 2013.

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Megan E. Watkins  
Assistant to the City Administrator